

Appleton with Eaton Parish Council (AWE PC) Parish Council Meeting

held in the Village Hall

Tuesday, 3rd December 2024 7:15pm

Minutes

Councillors present: Stephen Day (Chairman), Councillors Sue Sternberg (SS), Valentina Brito-Marquez (VBM), Mary Carey (MC) and Liz Gilkes (LG),

In attendance: Allison Leigh (Clerk), District Councillor Mark Coleman,

24/131: Apologies for Absence: Councillors John Adams (JA) and Chris Mitty (CM).

24/132: Declarations of interest: None.

24/133: Public questions and statements: The Chair of the Flood Group was in attendance . She reported the aqua sacs should only be used in unforeseen emergencies. She asked AWEPC if they will fund items as needed and noted that owners should make every effort to protect own homes.

The Council asked the Clerk to put links to the County Council’s flood toolkit and other information on the website, Facebook and sent out via shout out.

The Flood Group noted there is a supply of aqua sacs in the Village Hall. The Council agreed that these should be used in unforeseen circumstances.

The Council would like the consideration of future expenditure on flood related expenditure on the January agenda.

The Council suggested offering training on pumps.

23/134: Reports from District and County Councillors:

Vale of White Horse District Council

The District Councillor was in attendance and sent a report. See Attachment 1. He noted that he will put forward the Council’s traffic queries at the Faringdon Traffic Advisory Committee Meeting on the 9th December and will pass on key points

Oxfordshire County Council

The County Councillor was not in attendance and there was no report.

24/135 Minutes of the last meeting: The minutes of the Parish Council Meeting of 11th November 2024 were agreed and signed as a true record.

24/136: Clerk’s report: The Council considered the Clerk’s Report.

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24/137: Finance:

a. Finance Report:

Payments authorised

<u>Date</u>	<u>Description</u>	<u>Supplier</u>	<u>Total</u>
31/12/2024 - 31/12/2024	Confidential		794.12
19/11/2024	Sportsfield booking system	Starboard Systems	24.00
19/11/2024	Electricity at the sportsfield	EDF	80.49
30/11/2024	Unity Service Charge	Unity Trust Bank	6.00
08/10/2024	Microsoft subscription	Microsoft	1.99
09/10/2024	Council phone	Lebara	6.95
12/10/2024	Google subscription	Google	1.59
17/10/2024	Parking - training	SABA Vale of White Horse	7.00
21/10/2024	Mailchimp subscription	Mailchimp	12.09
03/11/2024	Paper	Tesco	5.80
04/11/2024	Lloyds fee	Lloyds	3.00
01/11/2024	Scribe accounts subscription	Starboard Systems	42.00
03/12/2024	Advertiser printing	Appleton Parochial Church Council	240.00
03/12/2024	Clerk expenses	Allison Leigh	26.00
03/12/2024	Website hosting and WordPress Updates	Dark White Digital	30.00
03/12/2024	Donation to My Vision Oxfordshire	My Vision Oxfordshire	60.00
08/12/2024	Sportsfield booking system	Starboard Systems	24.00
Total			1,365.03

Receipts since the last meeting

<u>Date</u>	<u>Description</u>	<u>Supplier</u>	<u>Total</u>
22/11/2024	Machinery purchase	Ady Podbery	250.00

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Bank reconciliation

	Bank Reconciliation at 30/11/2024		
	Cash in Hand 01/04/2024		51,721.28
	ADD Receipts 01/04/2024 - 30/11/2024		40,213.00
			91,934.28
	SUBTRACT Payments 01/04/2024 - 30/11/2024		20,407.19
A	Cash in Hand 30/11/2024 (per Cash Book)		71,527.09
	Cash in hand per Bank Statements		
	Petty Cash 30/11/2024	0.00	
	Unity Current Account 30/11/2024	6,463.80	
	Unity Instant Access Account 30/11/2024	65,063.29	
	Lloyds Card 30/11/2024	0.00	
			71,527.09
	Less unrepresented payments		71,527.09
	Plus unrepresented receipts		
B	Adjusted Bank Balance		71,527.09
	A = B Checks out OK		

b. Donation Requests:

- a. **Hope after Harm:** The Council resolved to donate £50 to Hope after Harm.
- b. **Oxfordshire South and Vale Citizens Advice:** The Council resolved to donate £125 to Oxfordshire Sount and Vale Citizens Advice.

The Council asked the Clerk to email the Village Hall Committee regarding any requests for donation they may have.

c. Training Courses: None requested.

d. Budget for 25/26:

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- i. The Council considered that there may be items for Jubilee Park needing expenditure in 25/26 and noted that there are reserves for this. The Council would like the Clerk to revisit the reinstating of sleepers with the Friends of Jubilee Park.
 - ii. The Council considered the budget for 25/26. The Council resolved a budget of £40,530
 - iii. The Council resolved a precept of £33,500.
- e. Office 365:** The Council resolved to proceed with the Office 365 quote from Cloudy IT.
- f. Direct Debit:** The Council resolved to proceed with a monthly direct debit of £24 (incl. VAT) for Scribe Bookings for the Sportsfield.

24/138: Planning:

- a. Planning applications:** There were no new planning applications.
- b. Planning decisions:**
 - a. P24/V1787/LDP
Single storey side extension and x 2 single storey rear extensions.
Land at Oakleigh Millway Lane Appleton OX13 5LB
The Vale of White Horse District Council certified the undertaking of the above proposal was lawful.

24/139: Working Groups:

- a. Friends of Jubilee Park (FOJP):** The Council noted the minutes of the recent meeting of the FOJP. The issues raised were sleepers and budget expenditure (see 24/137 d i). The Clerk will also be working with FOJP on financial processes.
- b. Pavilion Working Group (PWG):** The Clerk reported that the PWG is working on a questionnaire and the grant for paint.
- c. Leisure and Recreation (L&R) Working Group:** There was no update.

24/140: Policies:

- a. Biodiversity Policy: The Council resolved to adopt the Biodiversity Policy.
- b. Updated Financial Regulations: The Council would like the updated Financial Regulations on the January agenda

24/141: Correspondence: The Council considered the correspondence received.

24/142: Website and Advertiser: The Council would like the following in the January Advertiser

- Congratulations to the shop for the Kings Award for Voluntary Service
- Possibly information from the Pavilion Working Group regarding the questionnaire
- A note making residents aware that the Parish Council doesn't have a remit to solve the issue of the water on the road near Oaksmere but is working with agencies that do to seek a resolution.

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24/143: Matters for report: None

24/144: Date of the next meeting: The date of the next meeting was confirmed as Monday the 13th January 2025 at 7:15pm.

The meeting closed at 20:14.

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**Vale District Council – Member for Thames Ward Report to the Appleton with Eaton Parish Council
– 3 December 2024**

Local Traffic Concerns

At the request of the Parish Clerk, I have asked for several road traffic issues to be discussed at the next meeting of the Faringdon Area Traffic Advisory Committee (FATAC):

- Inadequate placement of the 20-mph speed sign at Oaksmere.
- The danger to pedestrians walking between Appleton and the A420 via Oaksmere.
- The danger to pedestrians on Eaton Road near the Plough public house.

The FATAC will meet on 9 December, when I shall ask that the Parish Council's concerns are investigated. Hopefully, Highways officers will be able to make recommendations to reduce the road safety risk in these locations.

Council Services over the Christmas Period

The Council offices at Abbey House will close from 4 p.m. on Tuesday 24 December 2024 and will reopen on Thursday 2 January 2025 at 8.30 a.m. The Council's webpage here (<https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/council-services-over-christmas-and-new-year-2024-25/>) has details of where residents can seek advice on a number of issue. The Council's housing out-of-hours service (01235 422410) may be contacted for support where anyone is at immediate risk of being made homeless. The Council's Community Hub offices will be closed over the holiday, but residents who require cost-of-living support may contact their emergency number (01235 422420).

Thank you to the Parish Council for your support and the warm welcome to your meetings. I wish you and all your families a peaceful and relaxing festive season.

Yours,

Mark

Cllr Mark Coleman

Vale of White Horse District Council Deputy Leader

Lib Dem Member for Thames Ward

Member for Environmental Services and Waste

Armed Forces and Veterans Champion

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