

**APPLETON WITH EATON PARISH COUNCIL**

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**Members of Appleton with Eaton Parish Council  
are summoned to the  
Parish Council Meeting  
Monday 14<sup>th</sup> October 2024  
at 7:15pm Village Hall**

**Members of the Public:** Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

*Allison Leigh* – Parish Clerk

Monday, 7<sup>th</sup> October 2024

**AGENDA**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

**24/98: Apologies for Absence:** Councillor Mary Carey (MC)

**24/99: Declarations of interest**

**24/100: Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. Each member of the public has 3 minutes to speak. Members of the public are welcome to stay and observe the rest of the meeting. The total time given for public participation is 10 minutes unless otherwise specified by the Chair of the meeting.

**23/101: Reports from District and County Councillors**

**24/102 Minutes of the last meeting:** To approve and sign the minutes of the Parish Council Meeting of [9<sup>th</sup> September 2024](#) as a true record

**24/103: Clerk's report:** To consider the Clerk's Report

**24/104: Finance:**

- a. **Finance Report:** To consider the finance report and authorise payments
- b. **Training Courses:** To consider any training courses requested
- c. **To consider the following budget reports:**
  - i. **Budget against Spend:** [1/4/24 – 30/9/24](#)
  - ii. [Budget Report Notes](#)
  - iii. [Reserves balance](#)
- d. **Internal Financial Controls Checklist:** To consider the internal control check carried out in September
- e. **Bank signatories:** To consider the removal of and adding a new bank signatory
- f. **Energy supplier for the Sportsfield:** To consider the supplier as of December 2024

**24/105: Planning:**

**a. Planning applications:** To consider the following planning applications

[P24/V1133 and 1134/NB](#)

Cheers Farm, Netherton Road, Appleton

Amendment: Additional parking and tracking plan

[P24/V1719/S73](#)

Former Hills Nurseries, Netherton Road, Appleton OX13 5QN

Variation of condition 1 (approved plans) on application P22/V1570/FUL - internal and external alterations to Plot 2; addition of air source heat pumps, subterranean floor and reduced glazing (Variation of condition 2 (approved plans) on application P16/V1986/FUL - to improve the design's ecological and social sustainability. Proposed conversion and redevelopment to provide 2 no. five bed dwellings with associated ancillary structure and provision of separate access arrangements.)

[P24/V1719/S73](#)

Former Hills Nurseries Netherton Road Appleton

Amendment (no. 1): as amplified by noise assessment received 16 September 2024

Amendment (no. 2): as amplified by drainage statement received 01 October 2024

**b. Planning Decisions:** To note the following planning decisions:

[P24/V1291/HH](#)

30 Eaton Road, Appleton, OX13 5JH

Erection of a single storey front extension

Permission granted

[P24/V1264/HH](#)

94 Netherton Road, Appleton OX13 5LA

Two storey side and rear extension

Permission granted

[P24/V1491/HH](#)

74 Eaton Road Appleton

Erection of a 2.4 x 4.8 meter wood panelled shed on the front driveway

Permission granted

[P24/V1685/HH](#)

68 Eaton Road Appleton OX13 5JJ

Erection of garden room/pool house and installation of a cesspool. (As amended by Block plan received 3 October 2024, to include a water butt as requested by the Drainage engineer

Permission granted

**c. To note the following:**

Certificate of Lawful Development

[P24/V1635/LDP](#)

Oakleigh, Millway Lane, Appleton OX13 5LB

Withdrawn.

**d. Botley West Solar Farm:** To consider the Botley West Community Benefits Agreement

**24/106: Groundworks:** To consider the management of the remnant of the Great Green

**24/107: Working Groups:** To have a report from the following:

**a. Friends of Jubilee Park**

1. **Minutes:** To review the minutes

**b. Pavilion Working Group**

1. **Minutes:** To review the minutes

**c. Leisure and Recreation (L&R) Working Group**

1. **Terms of Reference:** To consider the Terms of Reference for the Pavilion Working Group

2. **Membership:** To confirm membership of the L&R Working Group

3. **Disposal of Rusting Machinery at Sportsfield:** To consider disposing of the blue Wessex grass collector, red Teague topper, together with their associated PTO shafts (the disposal may be via sale)

4. **Cutting of the hedges at the edge of the Sportsfield:** To consider this additional cost

**d. Flood Working Group:** To consider the status of the Flood Working Group

**24/108: Policies:** To consider the following policies:

**a. Sexual Harassment Policy**

**b. Biodiversity Policy**

**24/109: MP:** To have an update on the meeting with the MP

**24/110: Correspondence:** To consider any publications and correspondence received

**NB: If you wish to have your correspondence considered at the meeting, please send it to the Clerk by 5pm on Thursday, 10th of October.**

**24/111: Website and Advertiser:** To consider any items to be put on the website and in the Advertiser

**24/112: Matters for report:** To raise matters for discussion without decision or items for the next meeting

**24/113: Date of the next meeting:** To confirm the date of the next meeting as the 11<sup>th</sup> November 2024 at 7:15pm in the Village Hall

*Notes on declarations of interest: Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.*

*National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 201*