

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

Appleton with Eaton Parish Council (AWE PC) Meeting

held in the Village Hall

Monday, 11th March 2024 7:15pm

Allison Leigh – Parish Clerk

Minutes

Councillors present: Stephen Day (Chair), Liz Gilkes (Vice Chair), Councillors Mary Carey (MC), John Adams (JA) and Sue Sternberg (SS), Valentina Brito-Marquez

In attendance: Allison Leigh (the Clerk), District Councillor Mark Coleman

23/186: Apologies for Absence: Councillor Teresa Bennett (TB)

23/187: Declarations of interest: None

23/188: Public questions and statements: No members of the public were present.

23/189: Reports from District and County Councillors:

Vale of White Horse District Council (VoWHDC)

The District Councillor sent a report. See Attachment 1.

Oxfordshire County Council

There was no report, and the County Councillor was not present.

23/190: Minutes of the last meeting: The minutes of the Parish Council Meeting of 12th February 2024 were approved and signed as a true record.

23/191: Rights of Way: The Parish Path Warden attended and presented a report. See Attachment 2.

The Council resolved to meet with the landowners to discuss options for the footpath from Long Close to the field before Besselsleigh Woods.

After the Parish Parth Warden meeting on the 26th of April, the clerk will contact AH Cornish with regards to works on the rights of way which cross their land.

23/192: Clerk's report: The Council considered the Clerk's Report.

The Clerk reported that Appleton Community Shop has approved placing a Parish Council suggestion box in the Shop. The Council resolved to purchase one.

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The Clerk reported that the Pavilion Advisory Group had met. The Clerk will research grant options as well as research other pavilion projects. The Clerk will also send a shout out asking users to provide their input.

JA will advise a date for the litter pick.

23/193: Finance:

- **Donation requests:**
 - **Appleton with Eaton Egg Hunt:** The Council resolved to purchase eggs for the egg hunt up to £25.
 - **South and Vale Citizens Advice:** The Council resolved to donate £100 to South and Vale Citizens Advice.
 - **Restore:** The Council resolved not to donate to Restore.
- **Community First Oxfordshire (CFO) Subscription:** The Council resolved not to purchase a subscription to CFO for 2024/2025.
- **Society of Local Council Clerks (SLCC) Membership renewal for 24/25:** The Council resolved to continue the Clerk's membership to SLCC for 2024/2025. It was noted this will be split between 3 councils.
- **Finance Report:**

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Payment Method</u>	<u>Amount</u>	<u>Date</u>
Lloyds card	Microsoft, Google, Council phone, Mailchimp, HP, parking charge and monthly fee	Direct Debit	72.74	16/2/24
Staff costs	Staff costs	Online payment	679.93	31/3/24
Allison Leigh	Clerk expenses	Online payment	42.00	11/3/24
Oxfordshire Association of Local Councils	Chairmanship training course for Stephen Day	Online payment	132.00	11/3/24
Dark White Digital	Website hosting and Wordpress updates	Online payment	30.00	11/3/24
The Play Inspection Company	Inspection of Jubilee Park	Online payment	216.60	11/3/24
Appleton Community Shop	Paper	Online payment	1.99	11/3/24

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SLCC	Membership 2024/2025 (40% of total – shared with 2 other councils)	Online payment	95.20	1/4/24
South and Vale Citizens Advice	Donation	Online payment	100.00	1/4/24

Receipts since the last meeting

There were no receipts.

Bank Reconciliation

Opening balance as of 1/4/2023	49,920.26
Receipts	36,119.70
Payments	32,765.08
Cash book balance	53,274.88
Bank balance as of 29/2/24	53,274.88
Unpresented payments	0.00
unpresented receipts	0.00
Reconciled balance as of 29/2/24	53,274.88

23/194: Sportsfield and Jubilee Park:

- **Table tennis bats:** The Council resolved to purchase 15 new table tennis bats for Jubilee Park.
- **Jubilee Park inspection report:** The Councils acknowledged the inspection report for Jubilee Park. It was noted all areas were considered low risk. The Council would like to consider carrying out some of the suggested works. The Clerk will send this to the Friends of Jubilee Park for discussion.
- **Cleaning of the Sportsfield:** The Council resolved to increase the cubs and scouts fee to £15 per session and the football fee to £35 per session for 2024/2025. The Council resolved to employ a cleaning service every other month.
- **Fire Risk Assessment of the Sportsfield:** The Council considered the fire risk assessment of the Sportsfield, and the Clerk will look at the actions to be taken.

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23/195: Planning applications:

Planning Applications for Consideration:

[P23/V2865/HH](#) and [P24/V0014/LB](#)

Pond Farm, Netherton Road, Appleton

Install 15 'all black' solar panels on the valley of the two roof lines

AWEPC had no comments on the above planning application.

Planning Decisions:

[P23/V2507/FUL](#)

Willowbank, Millway Lane Appleton Abingdon OX13 5LD

Demolition of existing dwelling and replacement with a new 4-bed dwellinghouse

Permission granted.

[P24/V0079/HH](#)

7 Whites Forge Appleton Abingdon

First floor side extension over existing garage with pitch roof to match existing. Remove two chimney stacks. Two new half dormers to match existing dormer. Replace existing carport with new oak frame carport

Permission granted

23/196: Council documents: The Council resolved to adopt the following documents:

- Communication Policy
- 2024/2025 Action Plan

23/197: Publications and correspondence:

- The Clerk will respond to the email with regards to the state of the footpaths advising of the next steps.
- The Council resolved to have a deadline of correspondence for future meetings of 5pm Thursday prior to the meeting.

23/198: Website and Advertiser: The Council resolved to have the following items in the Advertiser:

- Suggestion box
- Pavilion Advisory Group
- Annual Parish Meeting date

23/199: Matters for report:

- It was noted that Green Appleton would like to give a report at the next meeting. The Council is happy to proceed with this.
- The Council resolved to hold the Annual Parish Meeting on Monday the 20th May pending availability of the Village Hall. The Clerk will contact village organisations.

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23/200: Date of the next meeting: The date and location of the next Parish Council Meeting were confirmed as the 8th of April 2024 at 7:15pm in the Village Hall.

23/201: Confidential: The Council resolved to exclude members of the public from confidential agenda item 23/202.

23/202: Confidential item: Quotes:

- **Internal Audit:** The Council considered the quotes for the internal audit and resolved to proceed with Rachel Brown.
- **Installation of the Eaton defibrillator:** It was noted the Clerk was unable to secure multiple quotes for the installation of the Eaton defibrillator. The Council resolved to proceed with Advanced Electrical.

Meeting closed at 20:42

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Attachment 1

Vale District Council – Member for Thames Ward Report to the Appleton with Eaton Parish Council – 11 March 2024

Storm Henk Financial Support

Residents in the Vale of White Horse whose homes were internally flooded and businesses who were affected by flooding because of Storm Henk in January can now formally apply for financial support. The deadline for all applications is 1pm on Monday 18 March, and any flooding events need to have been reported via <https://www.oxfordshirefloodtoolkit.com/emergency/report-flood/>. Applications must be made by the deadline and via the following link: www.whitehorsedc.gov.uk/henk.

Playing Pitch and Leisure Facilities consultations

Next week the Vale will launch its Playing Pitch and Leisure Facilities Consultations. Information will be sent to sports clubs and organisations, but please share with any sports groups in the parish and encourage them to get involved.

The consultation will be available via this link <https://theconversation.southandvale.gov.uk/> when it is launched.

Local Authority Boundary Commission

I forwarded the officer proposed re-warding recommendation to Parish clerks in Thames Ward on 12 February. I was not anticipating the recommendation to remove Thames Ward and embed the parishes into other wards, as follows:

- Appleton with Eaton and Besselsleigh to join Cumnor Ward
- Fyfield & Tubney, Longworth, Hinton Waldrist, Pusey, and Buckland to join Kingston Bagpuize Ward
- Littleworth to join Stanford or possibly Faringdon Ward

My main concern with this proposal is the size of the new Kingston Bagpuize Ward. Whilst it will have two members (which has its advantages) the area covered is large and consists of dissimilar communities. Community cohesion should be a key consideration in shaping wards.

The Community Governance and Electoral Issues Committee will discuss the proposal and members' comments during their meeting on 18 March before a response is sent to the Boundary Commission. The Commission will publish its next draft proposal on 4 June when the next round of consultation will start, ending 12 August. The final proposal should be published on 29 October. Changes to the warding will not come into force until the local elections in 2027.

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Attachment 2

REPORT ON THE STATUS OF RIGHTS OF WAY IN THE AEP

GENERAL STATUS

After the recent rain most unmade paths in the area are either impassable or very boggy. This is likely to be a regular occurrence in the future and it is felt that some long term maintenance is required on the most popular sections by improving drainage and/or the path surfaces. This will require a more solid surface being laid similar to the paths in Besselsleigh woods. These paths have used compacted Type 1 ballast laid on a porous membrane. The paths rapidly blend in with the surrounds while providing a good grip for walkers and (where permitted) bikes and pushchairs.



Long Close path

New aggregate path

Aged aggregate path

The main paths requiring attention in the Parish are shown on the map and described in the table below with details of the approximate length needing attention, the owners and status of the path (footpath or bridleway).

No	OCC code	Location	Length m	Owner	Status
1	107/4/30	Path from Long Close to field towards Besselsleigh Wood	150	Manor/Swainston	Footpath
2	107/17/10	England's Lane link	50	Manor	Footpath
3	107/10-13/20	Green Lane at the junction to the landing	150	AH Cornish?	Bridleway
4	221/7/10	Netherton Rd – Thames path	50	AH Cornish	Footpath
5	107/9/10	Lower Appleton Common	200 (max)	AH Cornish	Bridleway

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Cost of materials only is about £7/m (i.e. about £4,200 for the above) and could be grant funded.

OTHER ISSUES

- The path off Eaton Road after Hengrove (6 on the map) is overgrown and requires pruning work in the next month or so. (Owner has been notified)
- The path (7 on the map) passing through Field Farm and exiting on the A420 opposite Tubney Lodge has issues at the point marked X on the map. Suggestions to resolve these have been agreed with the landowners (Morgans/Peter Lammer/Magdalen College) and have been submitted to OCC for approval.
- The path (8 on the map) had issues with flooding at point Y. These have hopefully been alleviated by removal of blockages in Osse Brook.
- There is to be an all day meeting/workshop of the footpath wardens/Oxfordshire Ramblers, the Oxford Fieldpaths Society and the OCC on April 26th at Fringford (northeast of Bicester).

R Prickett 7/3/2024

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