

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

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**Members of Appleton with Eaton Parish Council
are summoned to the
Parish Council Meeting
Thursday, 27th June 2024
at 7:15pm Village Hall**

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Allison Leigh – Parish Clerk

Friday, 21st June 2024

AGENDA

NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.

24/40: Apologies for Absence

24/41: Declarations of interest

24/42: Public questions and statements: Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.

23/43: Reports from District and County Councillors

24/44: Minutes of the last meeting: To approve and sign the [minutes of the Parish Council Meeting of 13th May 2024](#) as a true record

24/45: Clerk's report: To consider the Clerk's Report

24/46: Internal Audit 2023/2024: To consider the detailed report from the Internal Auditor

24/47: Statement of Variances: To consider the Statement of Variances between 2022/2023 and 2023/2024

24/48: Reserves: To consider the Reserves at the end of 2023/2024

24/49: Annual Internal Audit Report 2023/2024: To review the Annual Internal Audit Report 2023/2024

24/50: Annual Governance Statement 2023/2024: To consider and respond accordingly

24/51: Annual Accounting Statements 2023/2024: To consider and agree the Accounting Statements for the 2023/2024 financial year

24/52: Notice of Elector's Rights: To consider the dates of the period of Notice of Elector's Rights

24/53: Asset Register: To agree the Asset Register for the 2023/2024 audit

24/54: Finance:

a. Finance Report: To consider the finance report and authorise payments

b. Savings Account: To consider a Unity Instant Access account for savings

24/55: Planning applications:

P24/V1291/HH

30 Eaton Road Appleton OX13 5JH

Erection of single storey front extension

P24/V1264/HH

94 Netherton Road Appleton OX13 5LA

Two storey side and rear extension

P24/V1036/LDP

Oakleigh Millway Lane Appleton Abingdon OX13 5LB

Certificate of lawful development for: Single storey side and rear extensions.

There is no call for comments

P24/V1133/N4B

Cheers Farm Netherton Road Appleton Abingdon OX13 5LA

Change of use of agricultural buildings to three dwelling houses (class C3) and for associated building operations.

There is no call for comments

P24/V1134/N4B

Cheers Farm Netherton Road Appleton Abingdon OX13 5LA

Change of use of an agricultural building to two dwelling houses (Class C3) and associated building operations.

There is no call for comments.

P23/V0998/FUL

Clare Cottage Park Lane Appleton Abingdon OX13 5JT

Demolish stables and storage buildings. Erect two self build dwellings.

(as amended by plans and information received 23 April 2024)

This application arrived in between meetings. The Parish Council did not have comments but would like to formally note this at the June meeting.

P24/V0645/DIS

Former Parklands School Besselsleigh Appleton Oxford

Discharge of condition 4 (Landscaping Scheme) on application P18/V0359/FUL (Refurbishment and Conversion of the existing Manor House into 8 apartments. Demolition of all other existing outbuildings and extension to Manor House. Erection of 36 new dwellings comprising 9 apartments within extension to Manor House and 27 houses within the grounds of the site. Retention of the existing site access, plus new associated parking and landscaping.)

The following planning application has been withdrawn.

P24/V0718/FUL

91 Eaton Road Appleton Abingdon OX13 5JJ

Double and single storey rear extensions, alterations to existing semi-detached dwelling and proposed new two-bedroom two storey detached dwelling in garden land with associated parking and access at 91 Eaton Road.

24/56: Leisure and Recreation Working Group

- Sportsfield: To consider the following:
 - Boiler servicing
 - PAT testing
 - Electrical Installation Condition Report
 - Bi-annual servicing of fire alarm
 - Bookings Report
 - Booking fee structure
 - Purchase of adult football nets

24/57: Highways: To have a report on the meeting with Oxfordshire County Council Highways team and consider any next steps

24/58: Parish Council Facebook page: To consider a Parish Council Facebook page

24/59: CiLCA increase: To consider an increase in the Clerk's pay scale following the attainment of the CiLCA qualification backdated to the date of attainment

24/60: Correspondence: To consider any publications and correspondence received

NB: If you wish to have your correspondence considered at the meeting, please send it to the Clerk by 5pm on Thursday, 20th of June.

24/61: Website and Advertiser: To consider any items to be put on the website and in the Advertiser

24/62: Matters for report: To raise matters for discussion without decision or items for the next meeting

24/63: Date of the next meeting: To confirm the next meeting date as the 8th July at 7:15 in the Village Hall

24/64: Confidential item: To resolve to exclude the public from agenda item 24/64 due to the confidential nature

24/65: Quotes for an accounting package: To consider the quotes for an accounting package

(i) Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded

(ii) Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive' interest. Following any disclosure of an interest not on the council's register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.

(iii) Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations

made by the Secretary of State. They must withdraw from the room when the meeting discusses and votes on the matter.

(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).