

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

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**Appleton with Eaton Parish Council (AWE PC) Meeting
held in the Village Hall
Monday 8th November 2021, 7:15pm**

Allison Leigh – Parish Clerk

Minutes

Present: Chairman Liz Gilkes (LG), Vice Chairman Mary Carey (MC), Councillors John Adams (JA), Teresa Bennett (TB), Andy Salmon (AS), Stephen Day (SD) and Clerk, Allison Leigh (AL)

21/142: Apologies for Absence: Sue Sternberg (SS)

County Councillor Juliette Ash (J. Ash) and District Councillor (J. Avery) were not present.

21/143: Declarations of interest: None

21/144: Public questions and statements: No members of the public were in attendance.

- **Police update from PCSO Rich Osborn:** Rich Osborn informed LG that he was unable to attend.

21/145: Reports from District and County Councillors:

Oxfordshire County Council (OCC)

The attached report was sent from J. Ash. See Attachment 1.

- **List of Priorities for Oxfordshire County Councillor:** The list of priorities was not discussed as J. Ash was not present and the council would like to review these with her prior to submitting them as their top 3. This will be pushed to the December meeting.

21/146: Minutes of the last meeting: The minutes of the Parish Council Meeting of 11th October 2021 were approved and signed as a true record.

21/147: Matters arising from the previous meetings and not appearing elsewhere on the agenda

The council discussed the pond works. John Page and Doug Davidson have been maintaining the pond and have removed a great deal of material which is currently left beside the pond, in accordance with good practice. The council noted that Cumnor has recently done work to the pond which looks much better and asked AL to follow up as to they have done with the material they removed from their pond.

- AL reported she has not yet been able to work on establishing ownership of the pond.

- AL reported that Rich Osborn was due to speak about how PCSOs operate/can help with village issues. The issue of noise at Jubilee Park was discussed and the council asked AL to put this on the Leisure and Recreation (L&R) Committee agenda for the 15th November.

21/148: Clerk's report: The council acknowledged the Clerk's Report.

21/149: Climate Change: LG read an e-mail sent Green Appleton. They requested that a member of the council attend their meeting on Monday the 15th November. SD will attend and SS may attend.

Oxfordshire Treescape Project: Green Appleton requested the PC to contact the Oxfordshire Treescape Project regarding a survey of the village for trees and hedges. It was felt that would be helpful as we can then get some good advice for planting suitable tree/s for the Queens Green Canopy. AL will contact Oxfordshire Treescape Project. Once more details are available, the council would like to put a notice in the Advertiser regarding the survey.

Green Appleton asked if the council would agree to be involved in a funded project with regards to hedges proposed through the Nature Restoration Project. The council agreed to this.

21/150: Footpaths: It was reported that the Jeffreys had put woodchips on the first section of the footpath from Long Close to Besselsleigh Woods. The council thanked the Jeffreys for organising this.

The council noted it is still waiting to hear from the footpaths officer regarding a site meeting. AL reported the initial email she sent was in February 2021. She had an e-mail from J. Ash on the 4th November to say they have a high case load, and that the officer would get back to us. She noted the issues of footpath maintenance countywide have been focused on fixing and mending rather than larger projects.

The council is unhappy with the level of response with regards to this and other footpath issues from OCC.

21/151: Speed camera: The council agreed that a second speed camera is not necessary.

21/152: Platinum Jubilee: AL reported she had sent an email to village groups and heard from the Cricket Club and Gardening Club. The Cricket Club is planning on holding a short limited over cricket match with old v young.

A community lunch-time picnic for the whole village on the sports field was suggested to be held before the cricket match with entertainment/games for children using the sports grounds.

A further idea was for commemorative mugs to be purchased for children living in the parish.

The Gardening Club would like to do an abridged show.

Appleton School is planning a street party for their school pupils the day before half term

The council asked AL to set up a Zoom meeting to be held at 7.30 pm on Monday 24th January with all village organisations to discuss planning for the weekend.

21/153: Thank you to Appleton Community Shop: The council agreed on the wording for the table:

Presented to Appleton Community Shop by AwE Parish Council, with grateful thanks for outstanding service to our community during the Covid 19 Pandemic.

November 2021

When the plaque is ready, the council may like to have a presentation ceremony. LG will speak to the shop about possibly having the press in attendance.

The council asked AL to put a note about the table in the Advertiser.

21/154: Planning applications: To discuss the following planning applications:

New applications

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Appleton with Eaton Parish Council comments</u>
P21/V2630/HH	Pond Farm Netherton Road Appleton OX13 5JX	Erection of a summer house & Proposed 9m X 4m swimming pool	Appleton with Eaton Parish Council has no comments on this planning application.
P21/V2951/HH	High Trees 91 Netherton Road Appleton	Extension and refurbishment to existing house, including replacement porch, side carport and pool store/plant room	Appleton with Eaton Parish Council has no comments on this planning application.
P21/V3000/HH	Woodhaven Englands Lane Appleton	Demolition of existing rear Conservatory, and subsequent construction of single storey Oak frame/glazed Garden Room extension with pitched roof. Additional	Appleton with Eaton Parish Council has no comments on this planning application.

		single storey side extension with pitched roof to house new Utility Room.	
P21/V2974/LDE	Clare Cottage Park Lane Appleton OX13 5JT	Certificate of Lawful development for use of land and building to east of Clare Cottage	No comments were called for.

It was noted that the Bridge House planning application was not on the agenda. The council will see if the deadline can be extended to hold a meeting.

Planning Decisions

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Vale of White Horse District Council Response</u>
P21/V2433/HH	Crawleigh Appleton	Two storey rear and side extension Pitch roof over with roofing tiles to match existing Replace existing pitch roof dormers with cat-slide dorms Insertion of 8 new rooflights New open Oak porch canopy with pitch roof and tiles to match existing with low level brick wall	Permission granted

21/155: Finance:

- **Finance Report:**

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>Date</u>
Staff costs	Staff costs – November	Online payment	573.91	30/11/2021
Allison Leigh	Clerk expenses	Online payment	26.00	8/11/2021
GFA Premier	Fire equipment check	Online payment	86.40	8/11/2021
Dave Woods	Website hosting and WordPress updates November 2021	Online payment	30.00	8/11/2021

BGG	Mowing of Jubilee Park	Online payment	72.00	8/11/2021
Appleton Community Shop	Paper	Online payment	9.10	8/11/2021
Ady Podbery	Mowing of the sportsfield 26/10/21	Online payment	91.20	8/11/2021
Lloyds Card	Ink, NP event, Zoom (last one), monthly charge, bark for war memorial	Direct Debit	284.81	18/10/21
Appleton Parochial Church Council	Advertising in the Advertiser from January – December 2021	Online payment	292.50	8/11/2021

Receipts since the last meeting

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Nick Hales	Play equipment (unsure of what)	2531.76	29/10/21
Alison Trinder	Hire of sportsfield	50.00	25/10/21

Bank Reconciliation

Bank balance as of 31/10/2021	55,471.23
Less Unpresented cheques	0.00
Plus unpresented receipts	0.00
Reconciled balance as of 31/10/2021	55,471.23

- **Budget for 2022/2023:** The council noted it had not had a chance to review the 2022/2023 budget. This will be on the December agenda. AL asked for any comments to be sent to her prior to the meeting.
- **Donation to Baby and Toddler group:** The council resolved to pay the rent and cost of refreshments for the Baby and Toddler group until they are more financially established after restarting this term.
- AL reported that SS had noted that the past organisers of OX13 may be planning to hold a Christmas party. If so, they may request a £500 donation as they've done in the past. The council resolved to donate £500 to OX13's Christmas party, if needed.

21/156: Website and Advertiser: The council asked for the following articles to be placed in the Advertiser:

- Jubilee Park – noise after dark
- Thank you to Appleton Community Shop and presentation of picnic table
- Tree and hedge surveys once formalised

21/157: Publications and correspondence: AL reported she has been in correspondence with AH Cornish regarding historical documents. She has sent AH Cornish the council's document retention policy, but also asked if AH Cornish could send her what it is they are looking for (specific documents and information within those documents per the Information Commissioner's Office).

21/158: Matters for report: There were no matters for report.

21/159: Date of the next meeting: The date of the next Parish Council meeting was confirmed as the 13th December 2021 at 7:15pm in the Village Hall.

The meeting closed at 8:35pm.

Attachment 1

County Councillor Juliette Ash REPORT- All parishes- Nov 2021

The Government spending review and budget released last week represents an extraordinary offering of support and financial boost for services that directly affect the lives of our residents, particularly families with children in the early years, those in education and vulnerable, elderly adults. More to follow in a special budget addition.

Changes to parking enforcement. Now live.

1. Changes to parking enforcement go live on 1 November

The way parking is controlled in parts of Oxfordshire has now changed in a bid to create safer roads and help traffic flow more freely. OCC now has responsibility for civil parking enforcement from Thames Valley Police. OCC already enforces parking in Oxford City and West Oxfordshire it has now taken over in South Oxfordshire, the Vale of White Horse and Cherwell districts, ensuring continuity across the whole County. The new arrangement means the creation of extra on-street pay and display car parking spaces in the Vale of White Horse, South Oxfordshire and Cherwell districts. Introduced by the previous administration, it will help market towns in the post COVID-19 recovery period as it leads to a greater turnover of spaces, which is better for shops and businesses.

Plans to make 20mph the new 30mph in Oxfordshire

1. The previous administration proposed and trialled a 'twenty is plenty' speed limit opportunity for many Oxfordshire villages but particularly those in rural settings.

2. It has just been formally endorsed and as a result, Parish Councils will soon be able to make their streets safer and more pleasant by reducing speed

limits from 30mph to 20mph. As they are adopted, it is hoped that as 20mph areas become more common and breaking the limit would become socially unacceptable for drivers. OCC will shortly release a survey to garner interest from Parish Councils.

Supporting those in need in our communities.

A reminder of some of the support currently available for residents:

1. The Government provided additional funds to support schools and colleges to provide a free school meal equivalent over October Half-term. Families received £15 of support for each child. The scheme will also cover Feb half-term in '22.
2. Holiday activity fund. This will provide 10,000 funded childcare places during the Christmas school holidays.
3. Self-isolation support. Residents who are required to isolate can still apply for the £500 test and trace grant while community hubs can offer practical support.

Surveys and call for evidence-

A. Strategic priorities (Closes 3 rd Nov)

B. Civility in public life. (LGA led & for Councillors. Closing date not released.)

A. OCC has invited residents and a range of voluntary organisations to share their views on the current strategic priorities and captured this.

<https://letstalk.oxfordshire.gov.uk/strategic-priorities-workshop-feedback>

B. The shocking events surrounding the death of the late Sir David Amess has reminded everyone of the risks that serving in public life can face. The Local Government Association have issued a call for evidence for all elected councillors and those serving in the public sphere.

https://research.local.gov.uk/jfe/form/SV_eW040OelDMZvuqW

Closure of recycling centres for essential maintenance and deep cleaning.

1. During Nov, OCC household waste recycling centres will be closing to carry out a deep clean and essential maintenance to keep the sites safe, clean & with a better customer service experience. Residents are politely asked to plan ahead for these closures.

Site Dates of closure

Alkerton (Banbury) 2 and 3 November

Ardley (Bicester) 4 and 5 November

Dix Pit (Stanton Harcourt) 23 and 24 November

Drayton (Abingdon) 9 and 10 November

Oakley Wood (Wallingford) 16 and 17 November

Redbridge (Oxford) 18 and 19 November

Stanford (Faringdon) 11 and 12 November

Remembrance Sunday 14 th Nov.

1. I am looking forward to attending a service of remembrance this year in person alongside veterans, active service members and our community in remembrance of those that have lost their lives in order to keep our communities safe and in support of their families. www.britishlegion.org.uk
www.helpforheroes.org.uk

2. Supporting Afghan refugees. Further work has been carried out alongside our voluntary sector partners Asylum Welcome to provide support that refugees and their families need to settle safely in Oxfordshire.

Unauthorised encampments update: South and Vale.

Nothing to report.

Cllr Juliette Ash

1/11/21

Please see additional report for top 3 priorities by Parish