

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**Appleton with Eaton Parish Council (AWE PC) Meeting
held in the Village Hall
Monday 13th September 2021, 8:00pm**

Allison Leigh – Parish Clerk

Minutes

Present: Chairman Liz Gilkes (LG), Councillors John Adams (JA), Teresa Bennett (TB), Andy Salmon (AS) and District Councillor Jerry Avery (J. Avery)

21/103: Apologies for Absence: Vice Chairman Mary Carey (MC), Councillors Steven Day (SD) and Sue Sternberg (SS) and Clerk, Allison Leigh (AL)

21/104: Declarations of interest: None

21/105: Public questions and statements: No members of the public were present.

21/106: Reports from District and County Councillors

- **List of Priorities for Oxfordshire County Councillor:** Councillor Juliette Ash was not in attendance and did not send a report. Therefore the List of Priorities was not discussed.

Vale of White Horse District Council (VoWHDC)

- **Brown Bin -** A nationwide problem that has affect a great many councils - lack of HGV drivers the prime cause. An extraordinary meeting at council offices in Didcot will be held on the 21st September. J. Avery will report back after this meeting
- **Road safety -** J. Avery will be serving on a road safety committee in Faringdon- looking at measures that might be adopted that might reduce the risk of accident.
- **Lion Court development –** This development has been turned down twice on issues relating to air quality and infrastructure. Concerns over proposed legislation that could make it easier for the construction to go ahead.

21/107: Minutes of the last meeting: The minutes of the Parish Council Meeting of 12th July 2021 and the Extraordinary Meeting of the Parish Council of the 2nd August 2021 were agreed and signed as a true record.

21/108: Matters arising from the previous meetings and not appearing elsewhere on the agenda:

- The council noted it is delighted that the NP was passed on the Referendum on the 9th September with a reasonable turnout and little objection.

The council agreed to hold an event on Tuesday the 21st September at 6pm in the Plough. Claire Salmon will invite relevant people and LG to ask AL what funds are available.

21/109: Clerk's report: AL has contacted OGG Stonemasonry about the cleaning of the War Memorial and is waiting to hear back.

The council noted it requires about 10 bags of bark for War Memorial.

TB will AL to write a thank you to Betty Griffith and Rachel Knight for their help with the war memorial gardens.

21/110: Bus Consultation: JA completed this consultation per consultation with the council

21/111: Consultation on the Oxford to Cambridge Arc: The council agreed the following response for AL to submit:

As a parish council we do not support this extreme level of over development. Building more roads attracts more cars and building more houses attracts more people leading to an endless cycle of development. In the interests of the levelling up of our society such construction and infrastructure projects would be better suited to areas in the North of England that would benefit from development and regeneration. As it is the local plan has already established suitable levels of development in the area. The expressway and accompanying building would also result in significant environmental damage and destruction to the green belt at a time when environmental depletion and degradation are matters of international concern. If any development is required in this area is it smaller in scale and focussed on providing affordable homes preferably infill in nature or on existing brown field sites.

21/112: Climate Change: This agenda item was deferred to the October meeting.

21/113: Platinum Jubilee: This agenda item was deferred to the October meeting and

The council ask AL to put this into next month's advertiser seeking volunteers to join the PC in a working group to plan next year's celebrations.

21/114: Play equipment purchase:

The cost of a new piece of play equipment at Jubilee Park was agreed by the Parish council.

21/115: Thank you to Appleton Community Shop: The shop is keen to get a recycled plastic picnic table - more durable and easier to maintain. The shop has found 2 reasonably priced tables. They are limited by size. The preference is Excalibur Picnic table at £628.80 plus £71.94 delivery. Total of £700.74.

The PC agreed to purchase this table for the community shop. The Parish Council needs to agree wording for engraving. This will be discussed at the next meeting.

Nick Withers looking at a suitable umbrella for printing with the shop logo. AS will arrange for an engraved ring to go round the hole for the umbrella. AL will ask Nick to let the PC know the cost of this. It will then be decided if the PC or the shop will purchase the umbrella depending on the cost.

21/116: Salt bin: The council noted it might need to order more salt and ask for the solid salt to be taken away.

AS will check on the salt bins and report back.

21/117: Planning applications:

New applications

<u>Application number</u>	<u>Address</u>	<u>AWE PC Comment</u>
P21/V1648/LDP	110 Eaton Road Appleton OX13 5JJ	There are no comments on this planning application
P21/V1286/HH and P21/V1288/LB	Pond Farm Netherton Road Appleton OX13 5JX	There are no comments on this planning application
APREM/14596/21	Eight Bells Pub Eaton OX13 5PR	<p>The Parish Council of Appleton with Eaton would like to write to express our support for the granting of a premises licence for the 8 Bells in Eaton.</p> <p>It is a very important social meeting place for the people of the parish and not only provides wonderful hospitality but is an example of how a pub can act as a hub for the entire community.</p> <p>The pub itself is extremely well run and there is always an excellent friendly atmosphere that embraces all who go there - young, old and families.</p> <p>The landlord Tommy O' Sullivan is friendly, welcoming and considerate. It is a well supervised and safe environment for all who go there.</p> <p>The fact that it is a thriving business, given its location in the small hamlet of Eaton shows how popular it is. A successful pub of this nature seems to be an increasingly rare thing in this day and age.</p> <p>It also serves excellent food on site and as a takeaway and employs a number of people.</p>

		<p>The pub plays host to sporting, cultural and musical events and provides a venue for local musicians as well as running various festivals throughout the year.</p> <p>It raises money for charity on a regular basis and provides prizes for many local charitable functions.</p> <p>All of this is great news for the customers and the parish itself. The pub is listed as an asset of community value in the Neighbourhood Plan for good reason - to contribute significantly to an improved quality of life for many people in the parish and the wider community.</p>
P21/V2433/HH	Crawleigh Appleton OX13 5PP	There are no comments on this planning application.

Planning Decisions

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Vale of White Horse District Council Response</u>
P21/V1501/HH	57 Eaton Road Appleton OX13 5JH	Erection of a garden shed	Permission granted
P21/V1669/LB	19 Eaton Village Eaton OX13 5PR	<p>I. The replacement of decayed windows from 1988 with new double-glazed windows to match the existing style.</p> <p>II. Installation of two new conservation rooflights.</p> <p>III. Replacement of the decayed south door, with a new door in an historically appropriate style.</p> <p>IV. Replacement of decayed timber lintols, one dates from 1988 the other is a concealed non-decorative lintol</p> <p>V. Repointing works to open joints using lime putty mortar. Potential strengthening of stonework with heli-bars and one area of localised rebuilding in accordance with structural engineer's report.</p> <p>VI. Installation of a conservation perimeter drain to alleviate internal damp issues.</p>	Permission granted

		<p>VII. Removal of an existing concrete screed floor and replacement with a limecrete floor, underfloor heating and stone or quarry tiled floor finish.</p> <p>VIII. Replacement of failing cement flashings to the roofs with lead stepped flashings.</p> <p>IX. Replacement of the existing steel gutters and downpipes with new larger cast iron goods.</p> <p>X. Renewal of the heating, electrical and lighting system.</p> <p>XI. Removal/relocation of modern internal partitions.</p>	
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Planning Withdrawals

<u>Application number</u>	<u>Address</u>	<u>Details</u>
P20/V1032/FUL	Former Parklands School A420 Besselsleigh	<p>Refurbishment and conversion of the existing Manor House into 8 apartments.</p> <p>Demolition of all other existing outbuildings and extension to Manor House.</p> <p>Erection of 36 new dwellings comprising 9 apartments within extension to Manor House and 27 houses within the grounds of the site.</p> <p>Retention of the existing site access, plus new associated parking and landscaping.</p>
P21/V1845/LDP	High Trees 91 Netherton Road Appleton OX13 5LA	A comprehensive refurbishment to of the main house, including a rear and kitchen extension plus replacement porch and carport.

21/118: Finance:

Finance Report:

Payments Authorised

<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>Date</u>
Southern Electric	Electricity at the Sportsfield	Direct Debit	88.90	2/7/2021
Lloyds (Unity Card)	Ink and monthly fee	Direct Debit	45.50	16/7/2021

ICO	Membership	Direct Debit	35.00	20/7/2021
Clean Slate	Donation (2 nd payment of £25 as I nly paid £25 after the July meeting and £50 had been agreed)	Online payment	25.00	27/7/2021
SLCC	Training on Committees	Online payment	18.00	27/7/2021
Lloyds (Unity Card)	Ink, Zoom and monthly fee	Online payment	107.32	16/8/2021
Xylem Holdings Ltd	Table tennis table for Jubilee Park	Online payment	1925.00	26/8/2021
Staff costs	Staff costs – September	Online payment	573.91	30/9/2021
Allison Leigh	Clerk expenses	Online payment	153.44	13/9/2021
Dark White Digital	Calendar	Online payment	140.00	13/9/2021
Dark White Digital	Website hosting and WordPress updates - August	Online payment	30.00	13/9/2021
Ady Podbery	Mowing and strimming at the sportsfield and the cricket outfield	Online payment	405.60	13/9/2021
Executive Alarms	Intruder alarm service and replacement battery	Online payment	145.20	13/9/2021
BGG	Mowing of Jubilee Park – 23/4/2021	Online payment	72.00	13/9/2021
Dark White Digital	Hosting and WordPress updates - September	Online payment	30.00	13/9/2021
BGG	Mowing of Jubilee Park – 5/8/21 and 20/8/21	Online payment	144.00	13/9/2021
Moore	2020/2021 External Auditor fee	Online payment	240.00	13/9/2021
Ady Podbery	Mowing, strimming at sportsfield 13 th and 27 th August Extra strimming requested by R. Gilkes on 27 th August	Online payment	326.40	13/9/2021
Appleton Community Shop	Paper	Online payment	13.65	13/9/2021
Came & Company	Insurance Renewal	Online payment	1559.08	30/9/2021

Receipts since the last meeting

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
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Appleton Women's Institute	Sportsfield hire	30.00	24/8/2021
Scouts	Sportsfield hire	50.00	31/8/2021
Colin McGuire	Play equipment	2000.00	25/8/2021
Nick Hales	Play equipment	2500.00	26/8/2021

Bank Reconciliation

Bank balance as of 31/08/2021	49,868.70
Less Unpresented cheques	0.00
Plus unpresented receipts	30.00
Reconciled balance as of 31/08/2021	49,898.70

- **External Audit and Notice of Conclusion of Audit:** The Parish Council acknowledged receipt of signed external audit and agreed that AL will post the Notice of Conclusion of Audit by 30/9/2021.
- **Internal Auditor:** The council reviewed quotes for the 2021/2022 internal audit and resolved to proceed with Jane Olds as the internal auditor for 2021/2022
- **Insurance Renewal:** The council confirmed the renewal of the 3-year insurance agreement.
- **CiLCA:** The council agreed for AL to present costs/discuss further when AL is ready.

21/119: Website and Advertiser: The council would like the following to be put in the Advertiser:

- Speed sign data: AS will look into the best way to communicate this.
- Call for Volunteers to join working group to make plans for Queen's platinum Jubilee celebrations in June 2022: AL will write.
- Outcome, thanks and congratulations for the successful NP referendum: Andy will ask Claire if she could write and send to Allison (by 19th September)

21/120: Publications and correspondence: The council reviewed the correspondence since the last meeting and noted the following:

Annewen Rowe's letter to highways with respect to damage to the Netherton road outside the new Pond Farm houses: AL has written to Highways on behalf of the PC. No remedial work has been undertaken so far by OCC highways.

The council asked AL to write again to Juliet Ash to see if she has had a response to her query to Highways

21/121: Matters for report: None

21/122: Date of the next meeting: The date of the next Parish Council meeting as the October 2021 at 7:15pm in the Village Hall.

The meeting closed at 8:30pm.