

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

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**Members of Appleton with Eaton Parish Council
are summoned to a meeting of the Parish Council
Monday 13th September 2021
at 7:15pm Village Hall**

Allison Leigh – Parish Clerk

AGENDA

NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.

21/103: Apologies for Absence

21/104: Declarations of interest

21/105: Public questions and statements: Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.

21/106: Reports from District and County Councillors

- **List of Priorities for Oxfordshire County Councillor**

21/107: Minutes of the last meeting: To authorise the signing of the minutes of the Parish Council Meeting of 12th July 2021 and the Extraordinary Meeting of the Parish Council of the 2nd August 2021 as a true record.

21/108: Matters arising from the previous meetings and not appearing elsewhere on the agenda

21/109: Clerk's report: To review the Clerk's Report

21/110: Bus Consultation: To discuss a potential response to the Bus Consultation due the 13th September

21/111: Consultation on the Oxford to Cambridge Arc: To discuss a possible response to the consultation on the Oxford to Cambridge Arc

21/112: Climate Change: To discuss local initiatives for climate change as well as the Queens Green Canopy

21/113: Platinum Jubilee: To discuss any plans for the Queen's Platinum Jubilee in 2022

21/114: Play equipment purchase: To confirm that the play equipment has been purchased in August using the delegation of power to the clerk agreed in March 2020

21/115: Thank you to Appleton Community Shop: To discuss a thank you from the Parish Council to Appleton Community Shop for its support to the village during the Covid-19 pandemic

21/116: Salt bin: To discuss whether the salt bins need topping up and if the council would like additional salt

21/117: Planning applications: To discuss the following planning applications:

New applications

<u>Application number</u>	<u>Address</u>	<u>Details</u>
P21/V1648/LDP	110 Eaton Road Appleton OX13 5JJ	Certificate of Lawful Development for re-opening of pre-existing gateway and driveway to reduce street parking. Form brick gage posts with wooden gates.
P21/V1286/HH and P21/V1288/LB	Pond Farm Netherton Road Appleton OX13 5JX	Erection of glass potting shed to end of dwelling
APREM/14596/21	Eight Bells Pub Eaton OX13 5PR	Premises Licence
P21/V2433/HH	Crawleigh Appleton OX13 5PP	Two storey rear and side extension Pitch roof over with roofing tiles to match existing Replace existing pitch roof dormers with cat-slide dorms Insertion of 8 new rooflights New open Oak porch canopy with pitch roof and tiles to match existing with low level brick wall

Planning Decisions

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Vale of White Horse District Council Response</u>
P21/V1501/HH	57 Eaton Road Appleton OX13 5JH	Erection of a garden shed	Permission granted
P21/V1669/LB	19 Eaton Village Eaton OX13 5PR	I. The replacement of decayed windows from 1988 with new double-glazed windows to match the existing style. II. Installation of two new conservation rooflights. III. Replacement of the decayed south door, with a new door in an historically appropriate style. IV. Replacement of decayed timber lintols, one dates from 1988 the other is a concealed non-decorative lintol V. Repointing works to open joints using lime putty mortar. Potential	Permission granted

		<p>strengthening of stonework with heli-bars and one area of localised rebuilding in accordance with structural engineer's report.</p> <p>VI. Installation of a conservation perimeter drain to alleviate internal damp issues.</p> <p>VII. Removal of an existing concrete screed floor and replacement with a limecrete floor, underfloor heating and stone or quarry tiled floor finish.</p> <p>VIII. Replacement of failing cement flashings to the roofs with lead stepped flashings.</p> <p>IX. Replacement of the existing steel gutters and downpipes with new larger cast iron goods.</p> <p>X. Renewal of the heating, electrical and lighting system.</p> <p>XI. Removal/relocation of modern internal partitions.</p>	
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Planning Withdrawals

<u>Application number</u>	<u>Address</u>	<u>Details</u>
P20/V1032/FUL	Former Parklands School A420 Besselsleigh	Refurbishment and conversion of the existing Manor House into 8 apartments. Demolition of all other existing outbuildings and extension to Manor House. Erection of 36 new dwellings comprising 9 apartments within extension to Manor House and 27 houses within the grounds of the site. Retention of the existing site access, plus new associated parking and landscaping.
P21/V1845/LDP	High Trees 91 Netherton Road Appleton OX13 5LA	A comprehensive refurbishment to of the main house, including a rear and kitchen extension plus replacement porch and carport.

21/118: Finance:

- **Finance Report:** To review finance report and authorise payments
- **External Audit and Notice of Conclusion of Audit:** To acknowledge receipt of signed external audit and agree on the date of posting of the Notice of Conclusion of Audit
- **Internal Auditor:** To review quotes/determine internal auditor for 2021/2022
- **Insurance Renewal:** To confirm the renewal of the 3-year insurance agreement
- **CiLCA:** To discuss the clerk undertaking the CiLCA training

21/119: Website and Advertiser: To discuss any items to be put on the website

21/120: Publications and correspondence: To discuss any publications and correspondence received.

21/121: Matters for report: To raise matters for discussion without decision or items for the next meeting

21/122: Date of the next meeting: To confirm the date and location of the next Parish Council meeting as the October 2021 at 7:15pm in the Village Hall

Note on Declarations of Interest:

(i) Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded

(ii) Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive' interest. Following any disclosure of an interest not on the council's register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.

(iii) Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State. They must withdraw from the room when the meeting discusses and votes on the matter.

(iv) The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).