

**Minutes of Appleton with Eaton Parish Council
at the Village Hall,
Monday 12th September 2016 at 7.15pm.**

Susan Blomerus – Parish Clerk – 29.09.16

MINUTES

Present: Mr John Adams, Mrs Susan Blomerus (Parish Clerk), Mrs Mary Carey, Mrs Liz Gilkes, Mr James Mansfield (Chairman), Dr Mark Richards, Mr Tony Sibthorp, Mrs Anna Yalci

Also present: Mrs Sue McCarthy, Mrs Rebekah White, Rev Katie Windle

16/99 Apologies for Absence: Cllr Melinda Tilley (no response received from Cllr Anthony Hayward)

16/100 Declarations of interest: None

16/101 Public questions and statements: None

16/102 Reports from District and County Councillors: Cllr Melinda Tilley sent a report:

Unitary authority: The clerk was asked to write to Cllr Tilley and reiterate the parish council's previous concern with the escalating costs for this project; and the concern how increased delegated power to the parish council, whilst the council would welcome it, will be funded.

16/103 Minutes of the last meeting: The minutes of the 11th July 2016 meeting was signed as a true record.

16/104 Matters arising from the previous meeting and not appearing elsewhere on the agenda:
None

16/105 Clerks report:

Bin collection: The clerk to add a note to the noticeboard and the website with information about how parishioners can report late bin collections.

16/106 Report from Neighbourhood Plan Steering Group: The Communication Group and Events Group will be combined and only four members will remain in this group. The remaining members will join the Evidence Group. The first draft Scoping Survey will be delivered in the next few days.

16/107 Auditors report and annual return 31/03/2016: The Annual Return has been approved and accepted by the parish council. The notice of conclusion of audit has been displayed on the noticeboard outside the village shop.

16/108 Gardening club request: The parish council has received a request to plant bulbs in Appleton. The clerk was asked to write to the Gardening Club informing them that the parish council are happy for them to plant the bulbs and suggest they contact the W.I and OX13 Group to find out where they planted the wild flower seeds and fritillary bulbs so they aren't accidentally disturbed.

16/109 Local Plan 2031 Part 1 Examination – All parish councillors has received and read the documents.

16/110 Bus Working Group: Oxfordshire County Council has mini buses that are not in use during the day therefore they have started a service called the Comet Service. The purpose of these mini buses is to transport people without access to transport. Mrs Carey has been working with Longworth, Hinton Waldrist and Fyfield Parish Council to set up a trial service which will start on the 12th October 2016 and will run every Wednesday. The first three weeks will be free and then Oxfordshire County Council will inform the parish council what the costs will be to keep the service going. Mrs Carey will be put signs up in the village shop and around the village to advertise the service.

16/111 Neighbourhood Plan grant application: The project plan needs to be completed before the parish council can apply for a grant. If the grant application is unsuccessful then the parish council unanimously agreed that the parish council would like to continue to go ahead and fund the remaining Community First Oxfordshire bill.

APPLETON WITH EATON PARISH COUNCIL

c/o Tamarix, Netherton Road, Appleton, Abingdon, Oxfordshire, OX13 5QW
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16/112 Community Led Housing Survey: NALC Survey: The parish Council agreed that the Evidence Group of the Neighbourhood Plan Steering Group can answer the questionnaire on behalf of the parish council. The clerk was asked to find out the date the survey needs to be completed and inform Mrs Gilkes.

16/113 Lock Road: Mr Mansfield summarised what has happened to date. It was agreed to write a letter to A.H. Cornish Ltd to accept their offer of a permit system and to encourage the permit system to start as early as possible.

16/114 Traffic calming: Mr Sibthorp reported that people are driving at excessive speeds in the village especially near the allotments in Netherton Road going into village. It was agreed that traffic monitoring will be added to the agenda for October's meeting.

16/115 Thames Path Access: A discussion took place regarding replacing the chain ferry at Bablockhythe. It was agreed that a foot bridge from Appleton Landing to the Thames Path should also be investigated. The clerk was asked to write to the Environmental Agency and Thames Path National Trail to ask for more information about building and funding a foot bridge.

16/116 Mobile library bus (Public bookshelves): The mobile library bus service will close on the 16th September 2016. It was agreed to have bookcases filled with books for children and adults to swap in certain locations around the village. It will be launched at the Appleton Quest. There will be a cost for material and the making of the bookshelves and the parish council agreed to cover these costs.

16/117 Planning

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|------|---------------|---|---|
| (i) | P16/V2101/HH | Wisteria Cottage 6
Badswell Lane Appleton
ABINGDON OX13 5JN | The demolition of an existing timber shed and the erection of a timber shed/workshop.
No objection |
| (ii) | P16/V2115/FUL | Tubney Wood Sand
Quarry & Landfill Site
Tubney Wood
Besselsleigh | The swap out and relocation of the existing 15m high Phase 3 monopole for a 17.5m high Phase 5 monopole, removal of 1 no. equipment cabinet, installation of 2 no. equipment cabinets and associated development thereto
No objection |

Planning: County Matters

- | | | | |
|-----|--------------|---|---|
| (i) | P16/V2180/CM | Tubney Streetworks
Bessels Leigh Tubney
Abingdon OX13 5QU | Tubney Wood Sand Quarry & Landfill Site Tubney Wood
Besselsleigh |
|-----|--------------|---|---|

Planning: Withdrawn applications

- | | | | |
|------|---------------|--|---|
| (i) | P16/V1656/T56 | Tubney Streetworks
Bessels Leigh Tubney
Abingdon OX13 5QU | The swap out and relocation of the existing 15m high Phase 3 monopole, removal of 1 no equipment cabinet. |
| (ii) | P16/V1325/LDP | Wisteria Cottage 6
Badswell Lane
Appleton Abingdon
OX13 5JN | Replacement of existing sectional timber shed with a new sectional timber building to be used for garden storage and as a workshop. |

Planning decisions

- | | | | |
|------|---------------|---|--|
| (i) | P16/V1752/HH. | 118 Netherton Road,
Appleton | Single storey rear and side extension and conversion of existing garage into a study/library.
Planning permission has been granted |
| (ii) | P16/V1047/LB | Appleton House
Netherton Road
Appleton ABINGDON | Proposed new indoor swimming pool with changing rooms, sauna and plant room
Planning permission has been approved |

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16/118 Finance

Invoices previously approved at planning meeting 18/07/2016

333 Ady Podbery: Gang mow the sportsfield and strimming of the carpark and fence line £228

334 Yew Tree Contractors: Grass and hedge cutting at the playground £840

Invoices

335 Void Void

336 Ady Podbery: Gang mow field, strimming of carpark, cutting back of verge side vegetation £312

Approved

337 The Play Inspection Company: Operational Inspection of the playground and sportsfield £90

Approved

338 BDO: External audit fees £240

Approved

339 BC Contracts: Ditching Green Lane £2400

Approved

340 Came and Company: Insurance renewal £1333.52

Approved

341 Community First Oxfordshire: Support package for the Neighbourhood Development Plan £4383.36

Approved

342 AWBS Ltd: Bark and sand for playground £153.60

Approved

343 Roger Gilkes: Postcrete for sportsfield goalposts £194.29

Approved

344 Susan Blomerus: Clerks salary and expenses See attachment

Approved

Direct Debits

Southern Electric: sportsfield electricity £72.93

Income received:

Vale of White Horse District Council: Second half of precept received £8811.50

16/119 Publications and correspondence:

- Letter of acknowledgment of receipt of community nomination in respect of The Eight Bells
- Letter to confirm that the Eight Bells has been accepted as an asset of community value
- Thank you card from Mrs Brown

16/120 Matters for report: None

16/121 Date of the next meeting: The next meeting of the Parish Council is to be held on Monday 10th October 2016 at 7:15 in the village Hall.

Meeting closed at 9:38pm