**Minutes of Appleton with Eaton Parish Council meeting at the Village Hall, Monday 14th March 2016 at 7.15pm**.

Susan Blomerus – Parish Clerk – 14/03/2016

**MINUTES**

**Present:** Mr John Adams, Mrs Susan Blomerus (parish clerk), Mrs Mary Carey, Mrs Liz Gilkes, Mr James Mansfield (Chairman), Dr Mark Richards, Mr Tony Sibthorp, Mrs Anna Yalci

**Also present:** Cllr Melinda Tilley, Mrs Trish Wagstaff

**Apologies for Absence:** None

1. **Declarations of interest:** None
2. **Public questions and statements:** None
3. **Reports from District and County Councillors:** Cllr Tilley apologised for not attending parish council meetings in a while due to other commitments. Cllr Tilley reported on the District’s proposal of four new unitary councils that would cover areas currently served by these districts.
4. Oxford City
5. West Oxfordshire and Cotswolds (Gloucestershire)
6. South Oxfordshire and Vale of White Horse
7. Cherwell and South Northamptonshire (Northants)

It will be likely that each council would have its own administration, elected members and professional officers. A ‘combined authority’ would deliver some county council services such as children’s social care across the entire area. Cllr Tilley encouraged the parish council to comment on the proposal.

1. **Minutes of the last meeting:** The minutes of 8th February 2016 meeting and planning minutes of the 29th February 2016 were signed as true records.
2. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:**

None

1. **Clerks Report:** None
2. **Website:** Mrs Gilkes reported on the meeting that the website committee had earlier in the month. It was advised that there can be 20 ‘shout outs’ per month. A few organisations still need to update their pages. There will now be a parish council tab on top right of the website page.
3. **Besselsleigh Footpath:** Mrs Page will approach the parish council when she has a plan in place.
4. **Letter from Appleton W.I.:** The parish council received a letter from W.I. informing the parish council that they wish to plant fritillary bulbs in communal areas in the village in memory of Ms Reading. The sportsfield and Jubilee Playground are frequently mowed therefore it would be unsuitable. The only area that the parish council own/manage that might be suitable is the Great Green. The clerk was asked to write to the W.I. requesting that they have a look at specific areas and if they are suitable to inform the parish council.
5. **Lock Road**: Mr Gow informed the parish council that a draft proposal has been sent to Solicitors to ensure the wording of the agreement protects the Private road status of the Lock Road. Not all members of the Gow family are in support of opening the Lock Road on a seasonal basis as a permitted access. The introduction of a permit system for pedestrian access down the Lock road remains threatened by the continuing trespass across the farmland and this must stop before A H Cornish Ltd will introduce a permit access system.

The permit system, if agreed, will operate on an annually agreed licence basis. Persons wishing to express an interest in paying for a permit will shortly be able to submit their interest on a dedicated email address, which will only be used for the Lock Road. The new email address will be available on the parish website shortly.

1. **Green Lane Maintenance**: The landowners have no requirement to ditch to the side of green lane. The Parish Council will look into other options.
2. **Annual Parish Meeting:** The parish council agreed on a list of invitees. Each speaker will have 3 minutes to talk. The meeting will take place on the 12th May 2016.
3. **Community First Oxfordshire:** The parish council agreed to hire Community First Oxfordshire to support them in creating a Neighbourhood Plan. The clerk was asked to write a letter to Community First Oxfordshire informing them that their proposal was accepted.
4. **Neighbourhood Plan**: The parish council is hoping to hold the public meeting on the 16th April 2016 at 10am in Appleton Village Hall, but need to find out more information regarding funding from Community First Oxfordshire. The clerk was asked to contact Ms Fiona Mullins from Community First Oxfordshire to find out if funding needs to be in place before the public meeting.
5. **Greenbelt review:** The chairman has drafted a letter and the clerk will send it to the Vale of White Horse District Council.
6. **Queen’s 90th birthday celebrations:** The parish council agreed to donate an amount of £1500. Mr Mansfield to speak to organisers.
7. **Planning**

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| **Applications :** | | | |
| **(i)** | **P16/V0469/FUL** | Proposed erection of multi purpose storage barn | Land adjoining Netherton Road Appleton Abingdon OX13 5QW  **Object for the following reasons:**   * Need: There is no need for a building of that size on the land. Our local knowledge informs us that the land is currently cut as a silage crop and not stored the same way as hay. Even if there was a requirement to store hay on this field it could be stored in a building considerably smaller or in a building elsewhere. The applicant has asked for storage space for additional machinery and a tractor however our local knowledge informs us that it will be impossible to store all the equipment required in a building of this size. * In addition we are concerned that the application for a barn of this size within greenbelt is a precursor to convert to a domestic property. * Scale and bulk of barn in relation to land * Noise and smell to house animals so close to a residential house. * The activities on this small plot of land would not be in our opinion economically viable and therefore there would be no requirement for the barn. * It is also worthy of note that the applicant has previous planning applications to erect a barn to house horses. |

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| **Decisions :** | | | |
| **(i)** | **P16/V0007/HH** | 43 Netherton Road Appleton Abingdon OX13 5JZ | Revised scheme for two storey rear extension, dormer, and glazed link  **Planning permission is granted** |
| **(ii)** | **P16/V0074/HH** | 96 Netherton Road Appleton Abingdon OX13 5LA | Two storey extension to existing dwellinghouse  **Planning permission is granted** |

1. **Finance**

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| **Invoices for approval** | | |
| **304** | **Clerks Salary and expenses: February 2016** | See attachment **Approved** |
| **305** | **Society of Local Council Clerks:** Annual membership fees | £103 **Approved** |
| **305** | **Oxfordshire Association of Local Councils:** Membership fees | £176.22 **Approved** |
| **306** | **Community First Oxfordshire:** Membership fees | £55 **Approved** |
| **307** | **Ady Podbery:** Chain harrow football pitch in two directions | £60 **Approved** |
| **308** | **Appleton Community Shop:** Stationary and cleaning supplies for sportsfield | £16.40 **Approved** |
| **309** | **Development Planning Advisory Services Ltd:** Policy advice, site meeting and drafting of letter | £810 **Approved** |
| **Direct Debits** | | |
|  | Thames Water: Sportsfield Pavilion | £59.71 |
|  | Southern Electric: Sportsfield Pavilion | £83.60 |

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| **Receipts** | | |
|  | Private Hire of the Sportsfield Pavilion | £20 |

1. **Publications and correspondence**
2. Letter from W.I. regarding memorial for Miss Margaret Reading
3. Letter from Miss Nicola Blackwood confirming that she has written to Oxfordshire County Council regarding Appleton bus services
4. Letter from Vale of White Horse District Council confirming that our precept request has been agreed.
5. OALC membership renewal
6. SLCC membership renewal
7. Lloyds Bank regarding changes to Business Bank Account
8. Community First Oxfordshire membership renewal
9. **Matters for report:**
10. Appleton buses to be added to April’s agenda
11. The clerk was asked to write a thank you note to the volunteers involved with the litter pick
12. Mr Mansfield reported 2 water leaks in Appleton in the last week, which has been fixed.
13. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 11th April 2016 at 7:15 in the Appleton village Hall.

Meeting closed at 9:00pm