**Minutes of Appleton with Eaton Parish Council at the Village Hall,**

**Monday 11th January 2016 at 7.15pm**.

Susan Blomerus – Parish Clerk – 11/01/2016

**Minutes**

**Present:** Mr John Adams, Mrs Susan Blomerus (Clerk), Mrs Mary Carey, Mrs Liz Gilkes, Mr James Mansfield (Chairman), Dr Mark Richards, Mr Tony Sibthorp, Mrs Anna Yalci

**Also present:** Cllr Anthony Hayward

1. **Apologies for Absence:** Cllr Melinda Tilley
2. **Declarations of interest:** None
3. **Public questions and statements:** None
4. **Reports from District and County Councillors:**

Cllr Hayward reported that the Vale of White Horse are currently looking at budget constraints, the council has less money this year than in previous years as the government is giving less money to local authorities. The Vale of White Horse finances are good and the council has managed to achieve savings this year. The council has not increased council tax in the past five years but there is now a suggestion that it will be increased this year.

The Local Plan Part 2 will be discussed by an inspector in February 2016, if approved; the plan will be formulised in Nov/Dec 2016.

Cllr Hayward mentioned that there are grants available every year for community benefits but the parish council would need to demonstrate that they have raised some money first. Mr Hayward will send the clerk more information.

Cllr Melinda Tilley issued a report via email

1. **Minutes of the last meeting:** The minutes of the 14th December 2015 meeting and the 23rd November planning meeting were signed as true records.
2. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:**

Website: The Website Charter is now on the website and is under the diary section. There will be another website meeting soon.

Bus Subsidies Withdrawn: Mrs Yalci has written the letter regarding the bus issue which will be sent to Miss Nicola Blackwood.

1. **Clerks Report:** Bus situation: Mrs Mary Carey will be attending the Oxfordshire County Council meeting to discuss the 66, 63 and 43 bus routes on the 19th January 2016.
2. **Budget 2016/17:** The parish council agreed that the precept will not be raised therefore the precept is set at £17623, spread over a tax base of 436.5 which equates to £40.37 council tax per band ‘D’ dwelling. This is 33p less than last year.

The following were approved for next year’s budget: Appleton Preschool - £96, donation towards paints, crayons etc. and Evergreen - £70 donation.

1. **Neighbourhood Plan:** The next step is to organise an Open Meeting to attract a wide demographic of residents in the village. A Steering Group will need to be formed and forms for residents to register their interest in joining the group will be available at the meeting. It was agreed that a leaflet be designed to advertise the meeting. The spending for the flyers were agreed. The meeting will be advertised via ‘Shout out,’ Noticeboards, Website and via leaflets through residents doors. It was agreed that Mr Tony Sibthorp will get in touch with Oxfordshire Community First and set up a meeting for the parish councillors so the Neighbourhood Planning process can be discussed. Appleton with Eaton’s Community Plan needs updating.
2. **Lock Road:** Mr Mansfield and Mr Adams have not yet met with the Gows but intend to do so prior to the next parish council meeting.
3. **Age UK and Neighbourhood Action Group:** Parish Councillor Liz Gilkes offered to represent Age UK on behalf of the village. The Neighbourhood Action Group has been disbanded for now but regular updates from Neighbourhood alerts from Thames Valley Police can be obtained by registering with the website.
4. **Email and internet security:** A concerned resident informed the parish council at the December meeting that there is asecurity risk using Windows 10, AVG Internet Security and Gmail. The parish council agreed that the risk was slight and the OALC advised that other parish councils use Windows 10 and Gmail, the situation will be reviewed if any new information becomes available. No further action at this time.
5. **New audit regime:** The parish council agreed to not opt out of the new audit regime.
6. **Insurance cover for contents of tennis club pavilion:** The tennis club raised the issue that the tennis club contents are not included in the parish council insurance. In order to insure the tennis club contents the parish council need to agree that they will bear the costs of funding any replacement or repair costs to the tennis club contents in the event of damage or theft. The parish council agreed to this. The clerk will include tennis club contents in the parish councils insurance.
7. **Planning**

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| **Applications :** | | | |
| **(i)** | **P15/V2831/HH** | 102 Eaton Road, Appleton, OX13 5JJ | Proposed ground and first floor rear extension. Proposed ground floor front extension. Proposed loft conversion.  **No objections** |

1. **Finance**

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| **Invoices for approval** | | |
| **297** | **Clerks Salary and expenses: September 2015** | See attachment  **Approved** |
| **298** | **Ady Podbery:** Additional cut of the sportsfield 9/11/15 | £86.40  **Approved** |
| **299** | **OLTA:** Last payment of loan | £1000  **Approved** |
| **Invoices previously approved** | | |
| **296** | **Networld Sports Limited:** Goalposts for Appleton Sportsfield | £1790 |

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| **Receipts** | | |
|  | **Appleton Cricket Club**: Hiring of the sportsfield | £271 |
|  | Lantern making fundraising event for playground | £112.09 |

1. **Publications and correspondence**

* Letter from Vale of White Horse requesting the precept 2016/17
* Letter of thanks from OX13 Youth Club
* Letter from VOWH confirming that The Plough Inn has been successfully listed as an Asset of Community Value
* Letter from Oxford Direct Services
* Letter from Lloyds Bank confirming new signatories.

1. **Matters for report:**

* The annual litter pick was discussed

1. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 8th February 2016 at 7:15 in the Appleton village Hall.

Meeting closed at 21:24pm