**Minutes of Appleton with Eaton Parish Council meeting at the Village Hall, Monday, 14th December 2015 at 7.15pm**.

Susan Blomerus – Parish Clerk – 16.12.15

**Minutes**

**Present:** Mr John Adams, Mrs Susan Blomerus (Parish clerk), Mrs Mary Carey, Mrs Liz Gilkes, Mr James Mansfield (Chairman), Dr Mark Richards Mr Tony Sibthorp, Mrs Anna Yalci

**Also present:** Mrs Rosie Page

1. **Apologies for Absence:** Cllr Melinda Tilley
2. **Declarations of interest:** None
3. **Public questions and statements:**

Mrs Page would like to do something in memory of Miss Margaret Reading and suggested that a fitting memorial to Margaret would be to improve the footpath to Besselsleigh Woods. Mrs Page is looking into the option of applying for a grant through Toe2 but is aware that money will need to be raised via fundraising. Mrs Page would like the parish council to consider supporting this project.

1. **Reports from District and County Councillors:** Report received from Cllr Tilley
2. **Minutes of the last meeting:** The minutes of the 9th November 2015 meeting were signed as a true record.
3. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:** None
4. **Clerks Report:** The clerk read the report and there were no questions from parish councillors.
5. **APCC grant request:** It was agreed that the parish council will increase the grant from £675 to £700 a year. The clerk will inform Mr Peter Day of the parish council’s decision.
6. **Appleton Volunteer Transport Service:** The clerk was asked to respond to the letter received from AVTS and ask for a small written piece that the clerk can add to the website and Advertiser. The clerk was asked to send a ‘shout out’ via the Appleton Website in the middle of January 2016.
7. **Bus subsidies withdrawn:** The Demonstration Walk was well attended and Miss Nicola Blackwood has requested that a report be sent to her detailing the walk and the problems regarding the traffic and the difficulty crossing the A420. Miss Blackwood will then approach Oxfordshire County Council on the parish’s behalf. The Working Bus Group will formulate a letter to send to Miss Nicola Blackwood.
8. **Besselsleigh footpath**: The parish council all agreed with Mrs Page’s suggestion of doing something in memory of Miss Margaret Reading. It was agreed that Mrs Rosie Page should form a working group, formulate a plan, and then report back to the parish council. The clerk was asked to write to Mrs Rosie Page and thank her for her suggestions and inform her of the parish council’s decision. Mrs Anna Yalci is happy to represent the parish council on the working group. The clerk was asked to write to the landowners, Mr Jeffreys and Mr Burnell, to update them.
9. **Neighbourhood Plan:** Mr Sibthorp will be attending a meeting with a representative from the Vale of White Horse District Council on Tuesday the 15th December and he will report back to the parish council. To go on the agenda for January’s meeting so further meetings can be organised.
10. **To agree L&R spending:** The parish council agreed to purchase new goalposts for the sportsfield and accepted the invoice submitted by Mr Ady Podbery to top up the sand and bark at the playground. The clerk will inform Mr Podbery that the work can go ahead. Mr Sibthorp has volunteered to look into the cost plan for the sportsfield pavilion and will liaise with Mr Leon Willis.
11. **Progress report on Lock Road and adjacent land:** It was agreed that Mr Mansfield and Mr Adams will meet with Mrs Cathie Little and Mr David Gow regarding the Lock Road.
12. **Website:** The parish council agreed to adopt the website charter subject to amendments. The clerk will put a note in the Advertiser reminding residents that even if they were registered with the old website, they need to register their email address on the new website to receive newsletters. The parish council are working on the data retrieval problem.
13. **Clerks salary:** Noted
14. **Planning**

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| **Applications : Not subject to public consultation** | | | |
| **(i)** | **P15/V2784/DIS** | 15 Badswell Lane Appleton Abingdon Oxfordshire OX13 5JN | Discharge of condition 3 - materials application P15/V0027/HH Two storey rear and side extensions, single storey rear extension |

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| **Decisions** | | | |
| **(i)** | **P15/V2373/HH** | 3 Fettiplace Close Appleton OX13 5LQ | Two storey extension  **Planning permission is granted** |
| **(ii)** | **P15/V2584/AG** | Land located to the west of and adj Hill Nurseries Netherton Road Appleton | Erection of storage shed  **A formal application for planning permission is not required** |

1. **Finance**

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| **Invoices for approval** | | | |
| **289** | **Clerks Salary and expenses: September 2015** | See attachment | **Approved** |
| **290** | **Citizens Advice Bureau donation** | £50 | **Approved** |
| **291** | **The Play Inspection Company** | £96 | **Approved** |
| **292** | **Roger Gilkes:** 46.4 litres of fuel for roller, move and tractor | £49.6 | **Approved** |
| **293** | **Appleton Village Hall Management Committee** | £1000 | **Approved** |
| **294** | **Appleton Community Shop:** Stationary | £20.99 | **Approved** |
| **295** | **Ady Podbery**: Gang mow field 8/10 and strimming | £134.40 | **Approved** |
| **Invoices previously approved** | | | |
| **287** | **Rigby Taylor:** Whiteliner for sportsfield | £177.06  £293.63 | |
| **288** | **Sweet Fuels:** Oil for heating at the Sportsfield |

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| **Direct Debit** | | |
| **DD** | **Thames Water:** Water for Sportsfield | £33.59 |
| **DD** | **Southern Electric:** Electricity for Sportsfield | £65.60 |

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| **Receipts** | | |
| **500048** | **Lantern Making:** Profits from event 2014 | £243.74 |
|  | **Cumnor Minors:** Hiring of Sportsfield | £100 |

1. **Publications and correspondence**

* Letter from Lord-Lieutenant of Oxfordshire regarding the Queen’s 90th birthday celebrations
* Letter from APCC regarding request for grant increase
* Letter from Mrs Penny Moorley regarding Appleton Volunteer Transport Scheme

1. **Matters for report:**

* There was a sewage blockage in Park Lane over the weekend and wipes were found as the cause of the blockage. To be added on the website and the Advertiser
* It was suggested that the Flood Committee meet at least once a year. Mr Mansfield will organise a meeting after Christmas.

1. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 11th January 2015 at 7:15 in the Appleton village Hall.

Meeting ended 9:10pm