

**APPLETON WITH EATON PARISH COUNCIL**

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**Appleton with Eaton Parish Council  
Appleton Village Hall  
Monday 9<sup>th</sup> September 2019 at 7.15pm.**

*Allison Leigh* – Parish Clerk

## **Minutes**

**Present:** Chairman Mark Richards (MR), Vice Chair Liz Gilkes (LG), John Adams (JA), Mary Carey (MC), Nicki Clarke (NC), District Councillor Jerry Avery (J. Avery), County Councillor Anda Fitzgerald-O'Connor (AFO)

**Also present:** Allison Leigh (Clerk), members of the public

**19/100: Apologies for Absence:** Stephen Day

**19/101: Declarations of interest:** None

**19/102: Public questions and statements:** One member of the public was in attendance to listen.

**19/103: Reports from District and County Councillors:**

### **Vale of White Horse DC**

J. Avery reported that there are several issues in areas surrounding the village that will affect the village.

He noted the proposed 700+ home development in Fyfield. He will be meeting with the Fyfield Land Action Group to discuss.

He acknowledged the Oxford Cambridge Expressway is a major issue.

He mentioned there is a concern with the A415/A420 traffic flow and emissions. The question is how to mitigate this.

### **OCC**

AFO reported that there had been no meetings in August. She had a planning meeting and a full council meeting recently and there was a discussion regarding the A420 and lorries about which not much can be done.

AL asked about the grant application for the tractor repair and replacement of the French doors at the pavilion. AFO will follow up.

The council asked if AFO could follow up on the sign by the A420 which is leaning and now has vegetation growing at the bottom of it.

**19/104: Minutes from the meeting of the 8<sup>th</sup> July 2019 and the Extraordinary meeting of the 27<sup>th</sup> August 2019:** The minutes from the meeting of the 8<sup>th</sup> July 2019 and the Extraordinary meeting on the 27<sup>th</sup> August 2019 were signed and approved.

**19/105: Hannah-Ellen Wood, OCC Highways Officer/Inspector:** Hannah-Ellen Wood was unable to attend, so AL will invite her to the next meeting. Some areas of concern discussed were:

- Oaksmere leading to the A420
- Speed/traffic calming
- Potholes, especially in Eaton
- Blocked drains in Eaton and Appleton

The council asked AL to put a notice in the Advertiser about wearing reflective clothing and carrying torches while walking at night.

**19/106: Matters arising from the previous meeting and not appearing anywhere else on the agenda:** AL noted she has contracted the payroll company per the last meeting and the payroll is progressing nicely.

AL reported she has been in touch with the waste team regarding the bus at the sportsfield.

AL noted she has contacted the footpaths officer regarding the nettles along Green Lane and the path to Besselsleigh Wood, but had no response as of the time of the meeting.

**19/107: Thames Path:** It was noted that a communication was received from OCC asking if the council had contacted the landowner directly with regards to the unlocking of the Lock Road. The council asked AL to draft a letter to D. Gow. AL will liaise with Alice Parker on the letter.

The council thanked David Gow for the opening of the Lock Road for periods over the summer.

**19/108: Parish Councillor Vacancy:** It was noted that there is still one vacancy for a parish councillor. The council agreed to forward a list of people they have approached and send it to AL. The council will discuss from there.

**19/109: Clerk's report:** The council agreed to have the Advertiser and Website on the agenda each month in terms of any items to put in/on them. AL noted the website accessibility requirements compliance coming in 2020 and the council agreed to have the website on the next meeting's agenda.

**19/110: War Memorial:** AL noted she had received 2 quotes for the repair of the war memorial. She had noted that she had contacted Heyfordian and is waiting to hear back. The council resolved to proceed with Abingdon Stone and Marble. LG and MC are happy to meeting with the stone mason to review the type of boundary that might be put around the memorial to keep the steps from continual damage.

**19/111: Traffic calming:** The council noted that the painting of the road markings has been good. It was noted that the road signs on Eaton Road are covered by trees. AL will look into sorting this.

J. Avery recommended a lower speed limit by Oaksmere as the road is so narrow. He also recommended police speed checks. The council noted that it had met with OCC and they indicated these are things that they didn't have in their budget.

AL will contact a speed sign company to come and do a demo of the speed sign

**19/112: Financial Regulations:** AL noted she had sent the Financial Regulations for review to the council, but that OALC had sent updates since then. AL will make the changes and send them around for another review.

**19/113: Noticeboard in Eaton Village:** NC reported she had done a survey of Eaton residents with regards to the noticeboard and the general view was that as was not broken, it doesn't need moving/replacing. Also, several didn't want it moved due to the historical nature of where it is currently placed. There were people who felt it is difficult to read sometimes due to where the wood panels are blocking text so it was noted that if it does break, the council will look to replace with a larger space.

AL will write to the resident who raised this initially.

**19/114: Donations**

- The council received a donation request from Oxfordshire Association for the Blind (OAB). It was noted that OAB assists 3 people in the village. The council resolved to donate £30 to OAB.

**19/115: Planning applications:**

**New applications**

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Council response</u>
P19/V1768/N4B (note: no comments required)	Easting: 443051 Northing: 200311 Netherton Road Appleton	Change of Use of Agricultural Building to a Dwellinghouse.	No comment required
P19/V1809/HH & P19/V1810/LB	College House 18 Road Running Through Eaton Village Eaton Abingdon	Demolition of 20th century extension to the West of the original building and erection of modern alternative with a slightly larger footprint. Erection of garage within a planted courtyard, adj. Averycent to the	Appleton with Eaton Parish Council has no objections to this planning application.

		existing stable. Replacement and reinstatement of degraded windows and door elements, replacement of a section of cement render on the central wing of the North facade and cosmetic refurbishment to an existing bathroom.	
P19/V1876/HH	104A Eaton Road Appleton Abingdon	Two storey side extension and single storey rear extension.	Appleton with Eaton Parish Council has no objections to this planning application.

#### Amendments

<u>Application number</u>	<u>Address</u>	<u>Details</u>
P19/V0934/DIS	Former Parklands School Besselsleigh Appleton Oxford	As amended by noise information received 9 July 2019) and Additional information on drainage received 20 August 2019
P19/V1614/HH,	51 Netherton Road Appleton Abingdon	Contaminated Land Questionnaire received 26 July 2019

#### Decisions

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Vale of White Horse Decision</u>
P19/V1139/HH	7 Town Furlong Appleton Abingdon OX13 5JW	Erection of single storey lean to extension to front of property	Granted
P19/V1205/HH	14 Town Furlong Appleton ABINGDON OX13 5JW	Erection of single storey side extension	Granted
P19/V0979/HH	2 The Orchard Badswell Lane Appleton Abingdon	Erect single storey rear extension, convert and extend loft including rear dormer and insert	Granted

		roof lights in front of roof	
P19/V1548/FUL	57 Eaton Road Appleton Abingdon Oxfordshire OX13 5JN	Variation of condition 2 (approved plans) of application P18/V2335/FUL to relocate air source heat pump. Description amended 8 August 2019, to include an external vent in the boundary wall). New dwelling, relocate access and re-build stone wall boundary.	Granted
P19/V1614/HH	51 Netherton Road Appleton OX13 5LA	Replacement of existing front porch and ancillary building to rear garden with new porch and new ancillary building.	Granted

#### 19/116: Finance:

##### *Payments authorised*

<u>Payee</u>	<u>Item</u>	<u>Cheque Number</u>	<u>Amount</u>	<u>Date</u>
Staff Costs	August	554	587.34	9/9/19
Staff Costs	September	555	537.72	30/9/19
Allison Leigh	Expenses	556	68.73	9/9/19
Appleton Community Shop	Stamps, cards/chocolate (for NP thank yous) and paper	557	39.04	9/9/19
ICO	Data protection fee renewal	Direct Debit	35.00	20/7/19
HMRC	PAYE for clerk April -June 2019	558	96.37	9/9/19
Ady Podbery	Gang mow sportsfield, strimming of car park, gang mow cricket outfield	559	302.40	9/9/19
Ady Podbery	Gang mow sportsfield and strimming of car park	560	393.60	9/9/19
GeoXphere	Parish Online – mapping tool used for Neighbourhood Plan	562	36.00	9/9/19

##### *Receipts since the last meeting*

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
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OALC	Refund for training not taken by S. Day	204.00	23/8/19
Allison Leigh	PAYE for HMRC from Jan-March 2019	92.32	23/8/19
Vale of White Horse District Council	2 <sup>nd</sup> half precept	9,736.90	4/9/19

*Bank balance as of 31/8/19* £47,405.24

*Less Unpresented cheques*

*Mark Richards* £10

*APPC* £820

***Reconciled balance as of 31/8/19*** £46,575.24

### **19/117: Publications and correspondence:**

- A letter from a resident was received regarding noise and parking at a recent private event in the village. The PC acknowledged these concerns, but cannot enforce these in the village. The council mentioned that if it occurs again, the district council could be contacted. The council felt that people are generally considerate.

AL will write to the resident as to what was discussed.

- AL noted that she had received a query about salt and whether or not the council would like some additional salt. Councillors will check the levels in the salt bins and inform AL.
- MC mentioned that there had been communication from someone noting that Oss Brook had debris in it and required clearing. MC contacted the flood group and Sanchia Prickett is happy to help, but would like it if a local resident could be part of the working party to clear it. MR will speak to a resident he knows and forward the information onto Sanchia Prickett.
- It was noted that a communication from OCC was received asking about any public buildings needing broadband as they are looking to upgrade public buildings in Oxfordshire to full fibre broadband. The Pavilion was raised as a site that could be put forward.

### **19/118: Matters for report: None**

**19/119: Date of the next meeting:** It was noted that several councillors will be away on the 14<sup>th</sup> October, so the next meeting of the Parish Council is to be held on Monday the 7<sup>th</sup> October in the village hall. MR asked AL to look into the number of councillor absences allowable.

The meeting was closed at 8:40pm.