

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

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**Appleton with Eaton Parish Council
Appleton Village Hall
Monday 8th July 2019 at 7.15pm.**

Allison Leigh – Parish Clerk

Minutes

Present: Liz Gilkes, John Adams, Mary Carey, Stephen Day, Nicki Clarke, District Councillor Jerry Avery

Also present: Allison Leigh (Clerk), members of the public

19/75: Apologies for Absence: Mark Richards, County Councillor Anda Fitzgerald-O'Connor

19/76: Declarations of interest: None

19/77: Public questions and statements: Members of the public were in attendance to discuss the planning applications. The owners of 92 Netherton Road spoke about their revised plans. The owners of 57 Eaton Road spoke about their amendment. Another resident expressed concern about the planned position of an air source heat pump at 57 Eaton Road and will put in comments to the Vale regarding this.

19/78: Reports from District and County Councillors: There was no report from the County Councillor.

OCC

There was no report.

Vale of White Horse DC

Jerry Avery reported that he is going to attend as many meetings as possible and will write a district wide summary of key developments and issues which he will e-mail to all clerks in the area.

He acknowledged the Oxford Cambridge Expressway is a major issue.

He noted that villages are often affected by what is happening in other parishes such as the proposed 700+ home development in Fyfield.

He noted that a development of more than 10 houses is considered a major development.

He noted that he sits on the planning committee.

He noted he is pleased the application for the Plough has been rejected.

He noted he will report back on issues with the A34.

He noted that MP Layla Moran will be visiting on the 26th July at 3:30pm in the Plough.

19/79 Minutes from the last meeting: The minutes from the Parish Council Meeting on the 10th June 2019 were signed and approved.

19/80 Matters arising from the previous meeting and not appearing anywhere else on the agenda: None

19/81 Human Resources Working Group: LG has spoken to SD who is happy to be a part of the Human Resources Working Group.

19/82 Parish Councillor Vacancy: It was noted that there is still a vacancy for one councillor. AL has done a shout out and put an advertisement on the noticeboards. The post will continue to be advertised.

19/83 Clerk's Report: It was noted that the zipwire repair quotes will be reviewed at the L&R meeting on the 15th July and that as long as the playground budget can cover it, the council is happy for the committee to proceed.

19/84: Parish Council Payroll: The council discussed the possibility of outsourcing the payroll due to transparency rather than the clerk managing her own payroll. The council resolved to proceed with this and AL will contract a company.

19/85: War Memorial: AL has received one quote to repair the war memorial steps and is waiting for one or two more. She is also asking companies to price a barrier so that the steps don't continue to be damaged. The council asked if AL will go back to Heyfordian for compensation, which she will.

19/86 Plough Garden planning application: It was noted that the Plough Garden planning application has been refused which the council was very happy about. The council thanked Mike Hughes, Tobey Blackwell and the pub working group for their support. It was noted that this may go to appeal and that the planning officer has asked if the council will support him with evidence which it will. The council would like for everyone to take photos when they use the pub as these can be used as evidence in the potential appeal. It was noted that the new tenants are working very hard.

19/87: Neighbourhood Plan: LG noted that there was a Steering Group meeting last week. It was noted that there has been a good response from residents. The Steering Group is uncertain whether or not it will need assistance from a consultant for the next phase, so asked if the council would be happy for the Steering Group to proceed with a grant application if need be prior to the September meeting and the council is happy for them to do so, if needed.

19/88 Traffic calming measures: LG noted that she, AL and MR had met with Mark Francis of OCC last week. He indicated that there is no money available for speed measures from OCC, but that there are match grants that can be applied for. He did promise to re-paint all of the lines in the village in April 2020. He noted that the best traffic calming measure for

the village would be a Vehicle Activated Sign (VAS). He noted that West Hanney has purchased one and AL is waiting to hear back for West Hanney Parish Council. AL noted that North Leigh has borrowed a VAS from Thames Valley Police and will look into this for the council.

He noted that chicanes are extremely expensive and wouldn't be effective with the farm traffic in the village. He noted that gates into the village are expensive as well and not the most effective.

19/89 Layla Moran surgery in Appleton: MP Layla Moran will be visiting Appleton on the 26th July at 3:30pm in the Plough. MC will go to the surgery to discuss the Plough and will also mention the A420 footpath and lack of bus service on behalf of the council. It was noted that Alice Parker will attend to discuss the Thames Path. Jerry Avery noted he will be in attendance as well.

19/90 Financial Regulations: AL had circulated via e-mail the National Association for Local Council's model Financial Regulations. She noted that there are some areas for customisation. The council agreed to AL to edit these areas and re-circulate to the council for review prior to the September meeting.

19/91. Eaton Noticeboard: It was noted that a resident had asked if the noticeboard could be moved to where the old phone box is, which is due to be removed. Another resident felt this shouldn't be the case. The council asked if NC would canvas the village to assess what residents would like and bring her findings to the September meeting.

19/92 Doctor's surgery: It as noted that a letter from the Oxfordshire Clinical Commissioning Group had been received. It confirmed that the surgery will remain closed, but regrets that the parish council wasn't directly consulted and will contact the surgery on this. The council agreed to put a pared down version of the letter in the Advertiser.

19/93 Bus at the sportsfield: AL noted she had received an e-mail from James Mansfield to say the bus had been sold and he is working to have it moved. The letter sent on the 10th June indicated if it was not moved by the 10th June, the Parish Council may have arranged for its removal. NC will work with AL to craft another letter to be sent.

19/94 Donations: The council agreed to adopt the Donation Policy which Mary Carey had circulated. AL will put this on the website.

19/95 Planning applications: To discuss to following planning applications:

New applications

<u>Application number</u>	<u>Address</u>	<u>Response</u>
P19/V1548/FUL	57 Eaton Road Appleton Abingdon Oxfordshire	The Parish Council has no objections to this application.

P19/V1523/HH	92 Netherton Road Appleton Abingdon Oxfordshire OX13 5LA	The Parish Council has no objections to this application.
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Amendments

<u>Application number</u>	<u>Address</u>	<u>Details</u>
P19/0979/HH	2 The Orchard Badswell Lane Appleton Abingdon OX13 5LF	Erect single storey rear extension, convert and extend loft including rear dormer and insert roof lights in front of roof. (Amended plan numbers D-01, D-03, D-04 and certificate of ownership received 14 June 2019, amending the side party wall and updated car parking plan)

Decisions

<u>Application number</u>	<u>Address</u>	<u>Decision</u>
P18/V2418/FU	Plough Inn Eaton Road Appleton Abingdon	Refused

19/96: Finance:

Payments to authorise

<u>Payee</u>	<u>Item</u>	<u>Cheque Number</u>	<u>Amount</u>	<u>Date</u>
Allison Leigh	Salary	544	537.52	31/7/19
Allison Leigh	Expenses	545	44.99	8/7/19
Appleton Community Shop	Drinks and nibbles for APM/NP Launch	547	35.65	8/7/19
MP Security Installations	Annual maintenance of intruder alarm system at sportsfield	548	112.30	8/7/19
Vale of White Horse District Council	Elections charge	549	100.00	8/7/19
Allison Leigh	NP Salary	550	446.40	8/7/19
Yewtree Contractors	Jubilee Park: 1 x hedge cut 7x grass cuts	552	960.00	8/7/19
Ady Podbery	Gang mow x2 Strimming x1 Gang mow cricket outfield x1	553	302.40	8/7/19

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Cheque Number</u>	<u>Amount</u>	<u>Date</u>
Enrych	Donation	546	20.00	8/7/19
Appleton Pre-school	Donation	551	97.44	8/7/19

Receipts since the last meeting

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Cumnor Minors Football Club	Payment	200.00	28/5/19
Rye St Antony	Football	120.00	29/5/19
Appleton 250 Club	Contribution to sportsfield	200.00	13/6/19

Reconciled bank account as of 30th June 2019: £48,720.62

19/97: Publications and correspondence: None

19/98: Matters for report: It was noted that there are many nettles along Green Lane and the path to Besselsleigh Wood. AL will contact the footpaths officer to see if these can be removed.

The council asked if AL will contact David Gow to ask if while the campsite is open, residents can use the Lock Road.

It was asked if Alice Parker can update the council on the new the Right of Way application in September.

19/99: Date of the next meeting: The next meeting of the Parish Council is to be held on Monday the 9th September in the village hall.

The meeting was closed at 8:40pm.