

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**Appleton with Eaton Parish Council (AWE PC)
Appleton Village Hall
Monday 11th November 2019 at 7.15pm.**

Allison Leigh – Parish Clerk

Minutes

Present: Chairman Mark Richards (MR), Vice Chair Liz Gilkes (LG), John Adams (JA), Mary Carey (MC), Nicki Clarke (NC), Stephen Day (SD), Andy Salmon (AS) and District Councillor Jerry Avery (J. Avery)

Also present: Allison Leigh (Clerk),

19/139: Apologies for Absence: County Councillor Anda Fitzgerald-O'Connor (AFO) and District Councillor Jerry Avery (JA)

19/140: Declarations of interest: None

19/141: Public questions and statements: No members of the public were in attendance.

19/142: Reports from District and County Councillors: There were no reports. LG noted she had seen J. Avery and spoken to him about The Plough appeal. He agreed to write in and LG will give him some information to assist with this.

It was noted that the council has not had a response from J. Avery with regards to the S106 monies that could be available to the parish. It was noted that Besselsleigh has been successful in obtaining funds as a result of the Parklands development. MC will look into the process and criteria for the CIL and S106 monies.

19/143: Minutes from the meeting of the 7th October: The minutes from the meeting of the 7th October 2019 were signed and approved.

19/144: Matters arising from the previous meeting and not appearing anywhere else on the agenda: None

19/145: Thames Path: AL reported that the council had received correspondence from AH Cornish asking for information from OCC on the DMMO. The council agreed that AL will e-mail our contact at OCC letting them know about ACH's letter and asking them to follow what their normal process would be when a request such as this comes in.

AL will also respond to ACH, letting them know the council will inform OCC of the email and ask them to forward what documents they would normally supply.

19/146: Clerk's report: The Clerk's Report was noted.

19/147: Plough Inn Appeal: It was noted that the council has received notice of an appeal lodged by REL on planning application P18/V2418/FUL for the Plough Inn. MC reported that one new report had been submitted with the appeal - a Heritage Statement. The Pub Working Group, with the support of many people in the village, is putting together the village response to the Appeal. The Parish Council remains fully committed to opposing the planned development.

Toby Blackwell has said he would be happy to fund professional fees incurred with the Appeal.

Once the council has the documentation ready to send in, the council will need to hold an extraordinary meeting to approve the Parish Council response. A provisional date for this is set for Monday the 25th November at 7:15pm.

It was noted that AL would do a shout out to ensure all villagers know about the appeal. AL will also look to put something in the Advertiser.

19/148: Village Meeting on the 14th November 2019: It was noted that there will be a Village Meeting on the 14th November to thank members standing down and rally a new committee to run the Village Hall. The council reviewed a draft agenda for the meeting. NC has done some research on charitable status and will work on a document for the meeting. It was noted that perhaps the hall can remain a charity with a modernised constitution.

LG agreed to purchase wine for the meeting and chocolates as a thank you to long-standing members with a limit of £75.

It was agreed that it would be good to have a councillor as a representative from the Parish Council at the meetings of the Village Hall Committee. It was agreed that councillors would attend these meetings on a rotating basis.

19/149: Appleton Community Shop: It was noted that the house adjoining the Village Shop has been sold, but the shop has not. So, the shop continues to be owned by the previous owners of the house.

19/150: VE Day Celebrations 2020: It was noted that a letter has come from Oxfordshire Association for Local Councils (OALC) making councils aware of the VE Day 75th Anniversary in May 2020 and asking to let them know of any celebrations councils are doing. MC noted that the PCC will be discussing this. It was noted that it would be good if there could be village celebrations and that it would be useful to have someone to organise it. AL will put a notice in the Advertiser about this and councillors will ask those they know who might be interested. If funding is required, AL will look into any grants available.

19/151: AL reported she has sent websites and very estimated costs for 3 different companies for speed signs. It was agreed that AL will see what other councils are using equipment from those 3 and see if they would be willing to provide a demo.

19/152: Tree Maintenance: AS reported that he has met with 3 companies who have quotes on works for the following trees:

- Willow by Fettiplace Close
- Cherry, Purple Cherry and Lime by the Village Hall
- Oak by the War Memorial

The council reviewed the quotes and agreed to proceed with Lloyds Tree Service. AL will contact him to do the paperwork for the conservation area as well as put any chippings at the top of Green Lane to be spread along the footpath.

19/153: Website: AL reported she had sent some links to other councils' websites for review. The council agreed to wait to discuss the new website accessibility regulations and any follow on until after AL attends the website accessibility training session held by OALC in January.

19/154: Planning applications:

New applications

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Response</u>
P19/V2442/HH	1 The Orchard Badswell Lane Appleton OX13 5LF	Demolition of existing conservatory, erection of single storey side extension, erection of single storey rear extension, replace existing dormer on rear elevation with new box dormer + alterations to main house and subdivision of existing garage to create home office.	Appleton with Eaton Parish Council has no objections to this planning application.
P19/V2580/PDH	3 Southby Close Appleton Abingdon Oxfordshire	Demolish existing rear conservatory and construct a single storey, full width, flat roofed extension. Depth 4.600m Height 3.250m Height to eaves 2.500m	Appleton with Eaton Parish Council has no objections to this planning application.
P19/V2503/DIS,	Former Parklands School Besselsleigh	Refurbishment and conversion of the existing Manor House into eight apartments. Demolition of all other existing	No comment required, but the council has no objections.

	Appleton Oxford	outbuildings and extension to Manor House. Erection of 36 new dwellings comprising nine apartments within extension to Manor House and 27 houses within the grounds of the site. Retention of the existing site access, plus new associated parking and landscaping. P18/V0359/FUL Conditions(s) 14 - Road Safety on A420 15 - BEP	
P19/V2628/N4B	Agricultural Buildings and Land to the East of 104a Eaton Road Appleton Oxon	Change of use and conversion of agricultural buildings to C3 dwellinghouses (amendments to application P17/V2204/PAR)	No comments required.

Amendments

<u>Application number</u>	<u>Address</u>	<u>Details</u>
P19/V0934/DIS	Former Parklands School Besselsleigh Appleton Oxford	Amended travel plan received 11 October 2019

Appeals (see agenda item 19/147)

<u>Application number</u>	<u>Address</u>	<u>Details</u>
P18/V2418/FUL	Plough Inn Appleton	A reduced scheme to the rear of The Plough Inn, Appleton to provide two detached homes, together with improvements and alterations to the Public House. (Amended plans received 25 October 2018 plan numbers 100 Rev P11, 101 Rev P7, 102 Rev P9, 103 Rev P10, 105 Rev P6 and 107 Rev P11- Amending the site location and block plans, correcting the naming and numbering of existing neighbouring dwellings). (Additional accounts information and Tenants letter received 25 January 2019.

		Viability report received from J A Baker on 12 February 2019)
--	--	---

- **CIL Monies:** To discuss applying for funds from the CIL levies raised locally: See agenda item 19/142.

19/155: Finance:

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Cheque Number</u>	<u>Amount</u>	<u>Date</u>
Ady Podbery	Mow of sportsfield: 20/9/19 and strimming	576	91.20	11/11/19
Appleton Community Shop	September - Paper	577	7.90	11/11/19
The Play Inspection Company	Inspection of playground	578	78.00	11/11/19
Staff Costs	November	579	607.15	30/11/19
Allison Leigh	Expenses	580	70.47	11/11/19
Yew Tree Contractors	Grass cutting at Jubilee Park	581	840.00	11/11/19
Oxfordshire Association for Local Councils (OALC)	Training course on website accessibility (split between 2 councils)	582	30.00	11/11/19
Appleton Community Shop	October – Paper and stamps	583	28.09	11/11/19
Ady Podbery	Mowing of sportsfield: 4/10 and 25/10/2019 and strimming	584	242.40	11/11/19
Proludic Ltd	Fixing of zip wire and basket seat and chain	585	1090.22	11/11/19
OALC	Training course for Charitable Trusts	586	108.00	11/11/19

Receipts since the last meeting

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Donation	Donations for Jubilee Park	£65	29/10/19

Bank balance as of 31/10/19: £ 54,940.54

Less Unpresented cheques: £706.00

Reconciled balance as of 31/10/19: £54,234.54

To discuss initial draft of 2020/2021 budget: The council agreed to defer this to the December agenda and asked for it to be moved earlier in the meeting.

19/156: Website and Advertiser articles: The council asked that AL send a shout out about the Village Meeting in addition to the shout out mentioned about the Plough appeal in item 19/147. MC will put the Plough in touch with AL for them to provide her with the Christmas menu to be sent as a shout out. In the Advertiser, AL will put a notice about the Plough appeal.

19/157: Publications and correspondence: None

19/158: Matters for report: None

19/159: Date of the next meeting: The next Parish Council meeting will be held on Monday 2nd December 2019. LG has sent her apologies for the December meeting.

The meeting was closed at 9:00pm.