**Minutes of the Appleton with Eaton Parish Council meeting**

**at the Village Hall, Monday 10th April 2017 at 7.15pm**.

Susan Blomerus – Parish Clerk – 10.04.17

**MINUTES**

**Present:** Mr John Adams, Mrs Susan Blomerus (Parish Clerk), Mrs Liz Gilkes, Mr James Mansfield (Chairman), Dr Mark Richards, Mr Tony Sibthorp, Mrs Anna Yalci, Mr Jerry Avery (Election candidate for Kingston and Cumnor)

1. **Apologies for absence:** Cllr Melinda Tilley, Mrs Mary Carey
2. **Declarations of interest:** None
3. **Public questions and statements:** None
4. **Reports from District and County Councillors:** MrJerry Avery attended the meeting to introduce himself to the parish council as a candidate for the Oxfordshire County Council elections 2017. Mr Avery demonstrated that he is aware of the concerns of Appleton and Eaton residents.
5. **Minutes of the last meeting:** The minutes of the 13th March 2017 parish council meeting and the 3rd April 2017 planning meeting were signed as true records.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:** None
7. **Clerks report:**

**Access to A420:** To go on the agenda for the May parish council meeting. Mrs Gilkes will make enquiries with the Highways Department.

1. **Footpaths to Besselsleigh Woods:**  Mr Mansfield, Mrs Blomerus and Mr Connelly met with Mr Arthur Ewan-James, Field Officer for Oxfordshire County Council, to discuss the condition of the footpath leading to Besselsleigh Woods. Mr Mc Ewan-James suggested that Oxfordshire County Council remove the old barbed wire fence which is broken in places, with the permission from the landowner, harrow the footpath and then roll the footpath with a concave roller that gives a convex surface. The fence will be replaced once the work has been completed. The earliest this work can be carried out is August 2017; otherwise it will be put on the list for the following year.
2. **Neighbourhood Plan:** The steering group is in the process of drafting policies. There will be an open meeting to update the community on the progress of the plan. It was noted that the Neighbourhood Plan Scoping Report did not deal with the issue of low cost and smaller (retirement) housing; although this had been flagged up as a significant item in the survey. It was requested that this be reviewed by Mr James Mansfield as chairman of both the parish council and Neighbourhood Plan Steering Group.
3. **Comet bus service:** For information only: No update received.
4. **The Plough:** The parish council received offers of assistance from Mr Dick and Mr Blackwell regarding the proposal for The Plough. The parish council expressed their thanks for these offers and resolved that Mr Mansfield will accept the assistance from Mr Dick and Mr Blackwell.
5. **BT Phone Box removal:** The community shop would like the phone box removed from the front of the shop by June 2017 when they have their official opening. It was resolved that Mrs Gilkes will contact BT to find out when they plan to remove the phone box.
6. **Annual Parish Meeting:** Discussiondeferred to the next meeting of the parish council.
7. **Village signpost:** It was recommended that an oak sign post that shows the direction of the Appleton Sportfield and Appleton Community Shop should be erected. The signpost will be situated at the War Memorial. Mr Mansfield will circulate examples of the sign.
8. **Traffic monitoring:** Traffic monitoring was carried out from the 9th – 16th March 2017. The results of the monitoring have now been received. The parish council resolved that the parish clerk will ask Mr Stammers for assistance in producing graphs to present the results in a comprehensible format.
9. **Finance**

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| **Invoices** |
| **379** | **Clerks Salary and expenses (March)** | See attachment |
| **380** | **Oxford Green Belt Network:** Annual membership | £15.00  **approved** |
| **381** | **Community First Oxfordshire:** Annual membership | £55.00 **approved** |
| **382** | **Oxfordshire County Council**: Traffic monitoring | £360.00 **approved** |
| **Income received:** |  |
| Rye St Anthony: Hiring of the sportsfield | £120.00 |
| Hinton Waldrist Parish Council: Comet Bus service Contribution | £100.00 |
| Pub quiz: fundraising for playground | £190.50 |
| **Direct Debits:** |
| Southern Electric: Sportsfield Electricity | £81.11 |

1. **Publications and correspondence**
* Letter from BDO regarding external audit
1. **Matters for report:** None
2. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 8th May 2017 at 7:15 in the village Hall.

*Meeting closed at 8:56pm*