**Minutes of Appleton with Eaton Parish Council meeting**

**at the Village Hall, Monday 9th July 2018 at 7.15pm**.

Susan Blomerus – Parish Clerk – 12.07.18

**MINUTES**

**Present:** Mr John Adams, Mrs Susan Blomerus (Parish clerk), Mrs Mary Carey, Mrs Liz Gilkes Dr Mark Richards, Mr Tony Sibthorp, Mrs Anna Yalci

1. **Apologies for Absence:** Mr DarrenVinton, Cllr Anda Fitzgerald-O’Connor
2. **Declarations of interest:** None
3. **Public questions and statements:** None
4. **Reports from District and County Councillors:** No reports received
5. **Minutes of the last meetings:** The minutes of the 12th May 2018 extraordinary meeting and the 11th June 2018 parish council meeting was signed as a true record.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:** None
7. **Clerks report:** Clerks annual leave arrangements:Mrs Carey, Mrs Gilkes and Dr Richards will have access to the parish council email during the clerk’s annual leave.
8. **Parking on Netherton Road:** The parish council received a complaint that cars and vans are obstructing pedestrians by parking on the pavement along Netherton Road. A group of villagers campaigned tirelessly for approximately 30 years to have the pavement built therefore the community should protect the footpath and ensure that it is clear so parishioners can move safely along Netherton Road. It was resolved that the clerk will add a piece in the Advertiser to highlight parking on the pavement in both Badswell lane and Netherton Road.

Parking on the Zigzag lines and white lines outside of the school was also raised. It was resolved that the clerk will send a letter to Appleton Primary School and contact the local PCSO in September.

1. **The Plough planning application:** Mrs Carey informed the parish council that the planning officer has sked the developers to provide more information and there will be a re-consultation period. Once all the information has been received the community will have 14 days to respond. The Vale planning committee meeting will be on the 1st August 2018.

There is now new legislation that stipulates the number of parking spaces public facilities need. The Plough would need 17 car parking spaces but the planning application only provides 11 spaces.

The Pub Working Group had a meeting last week. The group is beginning to look at what needs improving. Mrs Carey asked the clerk to send her the traffic survey for Eaton Road. Mrs Carey is starting a Just Giving Funding page to help cover the costs of consultants and to help fight the planning application. Mrs Carey was thanked for all her hard work.

1. **Appointment of new parish clerk:** It was resolved that the clerk will send an advert for a new parish clerk to Appleton Primary School to be included in the school newsletter, the parish website, parish noticeboard, OALC website, The Advertiser and send a ‘Shout out’. Mrs Liz Gilkes, Mrs Anna Yalci and Dr Mark Richards will form the interview panel. The closing date will be the 7th September 2018. All applicants will be asked to submit a CV with a covering letter.
2. **Planning**

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| **Planning amendments** | | | |
| **(i)** | **P18/V0359/FUL** | Parklands School Besselsleigh Appleton Oxford | Refurbishment and Conversion of the existing Manor House into 8 apartments. Demolition of all other existing outbuildings and extension to Manor House. Erection of 36 new dwellings comprising 9 apartments within extension to Manor House and 27 houses within the grounds of the site. Retention of the existing site access, plus new associated parking and landscaping.  **The Appleton with Eaton Parish council would like to comment on the following factors:**  **1. Road safety: It is imperative that the traffic exiting and entering the development can do so safely and there should be measures in place to ensure the safety of everyone using the A420. There should be no right turn on the A420 as this is very dangerous.**  **2. Footpaths/connections: This is an ideal opportunity to link Appleton, Besselsleigh and the new development via clear footpaths and cycle paths. Appleton Primary is the nearest school to the development and has a community shop.**  **3. CIL: Will the CIL payment be going to Besselsleigh Parish Council?** |
| **Planning Decisions** | | | |
| **(i)** | **P18/V1107/AG** | Grazing land North of Netherton Road Appleton Abingdon OX13 5QW | Proposed portal framed, non-load bearing agricultural building for feed storage and machinery  **A formal application for planning permission is not required** |
| **Planning consultations** | | | |
| **(i)** | **P18/V1479/HH** | Bramley House Netherton Road Appleton Abingdon OX13 5LA | New vehicle access, entrance gate and wall to Bramley House.  **No objections** |

1. **Finance:**
   1. Payments and receipts

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| **Invoices** | | | |
| **468** | **Clerks Salary and expenses:** June 2018 | | See attachment **Approved** |
| **469** | **Appleton Parochial Church Council:** Donation in lieu of internal audit | | £120.00 **Approved** |
| **470** | **Appleton Community Shop:** Stationary | | £8.02 **Approved** |
| **471** | **Ady Podbery:** Gang mow sportsfield and strimming | | £235.20 **Approved** |
| **472** | **MP Security Installations:** Annual intruder alarm system maintenance | | £109.56 **Approved** |
| **473** | **Clerks Salary and expenses:** July 2018 | | See attachment **Approved** |
| **Income received** | | | |
| **500066** | | Income from hiring of the sportsfield | £170.00 |

1. **Publications and correspondence:**
2. Thank you letter from Mr R. Dick for tennis club rent
3. Invitation to Open Spaces Society Annual General Meeting
4. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
5. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 10th September 2018 at 7:15 in the village Hall.

*Meeting closed at 20:21pm*