**Minutes of the Appleton with Eaton Parish Council meeting**

**at the Village Hall, Monday 14th May 2018 at 7.15pm**

Susan Blomerus – Parish Clerk – 22.05.18

**Annual Council Meeting**

**Present:** Mr John Adams, Mrs Susan Blomerus (Parish Clerk), Mrs Mary Carey, Mrs Liz Gilkes, Dr Mark Richards, Mr Darren Vinton

**Also present:** Cllr Anthony Hayward, Mrs Trish Wagstaff, Mrs Claire Salmon, Mrs Jane Dymock

1. **Appointment of Chairman:** MrsLiz Gilkes proposed Dr Mark Richards to remain in the role as chairman, Mrs Mary Carey seconded. Motion carried unanimously.
2. **Appointment of Vice-Chairman:** Dr Mark Richard proposed that Mrs Liz Gilkes remain in the role as vice-chairman, Mr John Adams seconded. Motion carried unanimously.
3. **Review and acceptance of Code of Conduct:** The code of conduct was reviewed and accepted
4. **Review and acceptance of Standing Orders:** The new standing orders was reviewed and accepted
5. **Review and agreement of members roles on committees:**

**L&R Committee:** Dr Mark Richards, Mr John Adams, Mrs Mary Carey and Mr Darren Vinton

**Employment committee:** Mrs Liz Gilkes and Mrs Anna Yalci

**Village Hall Committee:** Mr Tony Sibthorp

1. **Agree a Chairman’s allowance:** It was agreed that the chairman’s allowance will be £75 for the year
2. **Dates of future meetings:** It was agreed that Parish Council Meetings will occur on the second Monday of every month except in August and on a Bank Holiday.

Annual Council meeting ended 7:25pm

**Monthly meeting**

**Present:** Mr John Adams, Mrs Susan Blomerus (Parish Clerk), Mrs Mary Carey, Mrs Liz Gilkes, Dr Mark Richards, Mr Darren Vinton

**Also present:** Cllr Anthony Hayward, Mrs Trish Wagstaff, Mrs Claire Salmon, Mrs Jane Dymock, Cllr Anda Fitzgerald-O’Connor

1. **Apologies for Absence:** Mr Tony Sibthorp, Mrs Anna Yalci
2. **Declarations of interest:** None
3. **Public questions and statements:** None.
4. **Reports from District and County Councillors:**

**District Councillor, Cllr Anthony Hayward**: Cllr Matt Barber has stepped down as leader of the council after 8 years. There will be an election on the 15th May for a new leader.

Planning meetings: Network Rail has applied to demolish a historic bridge in Steventon, the application has been deferred pending further investigations as it is a listed structure.

**Oxfordshire County Councillor: Cllr Anda Fitzgerald – O’Connor**: Potholes are high on the agenda for all parish councils. There are now two dragon patchers on the road which are machines manned by two people that uses flames to dry out potholes then it cleans the road surface with compressed air and seals the pothole with a stone mix and hot bitumen emulsion. It fixes potholes quickly and the repairs should last longer.

Oxbridge Expressway discussion is still ongoing. A route is still not decided on. One of the suggested routes will come through Wootton and Cumnor.

The Priority Fund is up and running. Guidance notes and application form were given to Dr Mark Richards.

Cllr Anda has been informed about the plough planning application.

1. **Minutes of the last meetings:** The minutes of the 13th January 2018 planning meeting and the 23rd April 2018 planning meeting was signed as true records.

The minutes of the 9th April 2018 parish council meeting was approved subject to amendments to 18/10: The Plough asset of community value nomination.

1. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:** The Fyfield Land Action Group (FLAG) would like the parish council to look at the campaign and let them know if we are willing to endorse FLAGS written submission opposing the development of 700 houses at the site known as Land East of Kingston Bagpuize. To be added to the June agenda.
2. **Clerks report:** None
3. **Neighbourhood Plan:** The clerk was asked to email Mr Jeremy Flawn (Bluestone Planning) to ask if he has any comments regarding the Neighbourhood Plan.

The parish councillors agreed that they approve of the Draft Neighbourhood Plan. The parish council thanked the Neighbourhood Plan Committee especially Mrs Jane Dymock for all her hard work as ‘pen holder.’

It was agreed that the parish council will pay Community First Oxfordshire the second instalment for the Neighbourhood plan proposal.

Mr Andy Salmon has offered to do the copying of the Neighbourhood Plan documents and will be reimbursed for paper and ink. Dr Mark Richards offered to arrange printing of the larger documents. The consultation statement needs to be completed. Dr Mark Richards would like to make a few amendments to the foreword of the plan and he will pass the amendments on to Mrs Jane Dymock.

1. **General Data Protection Regulations:** The parish council reviewed all the policies and agreed to adopt them. The clerk will upload the privacy policy notice to the village website. The parish councillors still need to adopt an additional email address for parish council correspondence.
2. **Asset of Community Value nomination for The Plough pub garden:** The issue was discussed with Cllr Anthony Hayward and discussions will continue.
3. **The Plough planning application:** The meeting was unanimously in favour of objecting to the planning application. Cllr Hayward was asked that the planning application be put forward to the full planning committee. The clerk will do a shout out encouraging people to submit their responses by the 30th May 2018. No resolutions needed.
4. **Section 137 grant for Comet Bus Service:** The parish council agreed to donate £300 to the keep the Comet Bus service going

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| **Planning** |
| **(i)** | **P18/V0623/FUL**Related planning application: P17/V2339/FUL | Land at Netherton Road Appleton Abingdon Oxon OX13 5QW | Removal of condition 3(arboricultural) and Variation of condition 2(approved plans) to move the original site to avoid damage to tree line, for planning permission P17/V2339/FUL. Proposed erection of an L-shaped stable block for non-commercial use.**The Appleton with Eaton Parish Council objects on the following grounds: They are still concerned about the following:****• Planning history: The applicant has applied for the erection of a storage barn for hay, feedstuff, machinery, including stable space (P15/V2133/FUL), then the applicant applied for a multi purpose storage barn (P16/V0469/FUL) and later amended the application (P16/V0469/FUL). The most recent application P17/V2339/FUL was for a stable block. Now the applicant would like to move the position of the stable. What is it that the applicant would like to achieve on this piece of land?****• The site is currently rented and the horses currently in situ on the field are not owned by the applicant.****The parish council still has a strong belief that this will ultimately result in ribbon development along Netherton Road, joining Appleton with Appleton Common. Moving the location of the stable exacerbates these concerns.** **The stable will be moving closer to the neighbouring property, Dormers, Netherton Road. This will result in issues such as overlooking, noise and smell. The parish council are also concerned about the design and appearance of the landscaping as it is inappropriate for a stable.** |
| **Planning appeal** |
| **(i)** | **Appeal reference:****APP/V3120/W/17/3192126** | 96 Netherton Road Appleton ABINGDON OX13 5LA | Planning application seeking enlargement to 96 Netherton Road (As per householder enlargements already approved under applications P16/V0144/PDH AND P16/V0074/HH) and subsequent subdivision into two self-contained two-bed dwellings (Each with 2 no. Car parking spaces and private amenity space.) |
| **Planning Decisions** |
| **(i)** | **P18/V0577/LB** | Pond Farm Netherton Road Appleton ABINGDON | Part demolition of the internal wall between the existing kitchen and sitting room to create one kitchen/living space. The existing door into the existing sitting room will form the entrance to the kitchen/living space and the existing doorway into the kitchen will be infilled with load bearing block work to be supported by new foundations.**Planning application has been approved** |
| **(ii)** | **P18/V0324/LDE** | Tacoma Netherton Road Appleton Abingdon | Occupation of dwelling contrary to agricultural workers restriction**Planning application has been refused** |

1. **Finance:**
	1. To discuss the 2017/2018 accounts:

The statement of account was presented to the parish council. There was a surplus of £2779.93, it was agreed to move these to the general reserves.

* 1. Payments and receipts

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| **Invoices** |
| **459** | **Clerks Salary and expenses** | See attachment |
| **460** | **Richard Dick**: Tennis club annual rent | £150.00  **Approved** |
| **461** | **Gillian Woodley**: Cleaning of the sportsfield pavilion | £20.00 **Approved** |
| **462** | **Appleton Community Shop**: Stationary  |  £6.72 **Approved** |
| **Subject to agreement of agenda items 18/43 and 18/46** |
| **463** | **3 Villages Comet Bus Group:** Section 137 donation | £300.00 **Approved** |
| **464** | **Community First Oxfordshire:** Second invoice |  £7305.60 **Approved** |
| **Income received** |
| **DD** | **Vale of White Horse District Council:** Precept  | £9620.00 |
| **500065** | **SSE:** Wayleaves | £13.92 |
| **500066** | **Proceeds from Quiz night/May Day Music Event** | £1034.67 |

1. **Publications and correspondence:**
2. **Matters for report:** None
3. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 11th June 2018 at 7:15 in the village Hall

 **Meeting ended: 9:35pm**