**Minutes of Appleton with Eaton Parish Council meeting at the Village Hall,**

**Monday 12th June 2017 at 7.15pm**

Susan Blomerus – Parish Clerk – 22.06.17

**Present:** Mrs Mary Carey, Mrs Susan Blomerus (Parish clerk), Mr James Mansfield (Chairman), Mrs Liz Gilkes, Dr Mark Richards, Mrs Anna Yalci

1. **Apologies for Absence:** Mr John Adams, Mr Tony Sibthorp
2. **Declarations of interest:** None
3. **Public questions and statements:** None
4. **Reports from District and County Councillors:** None received
5. **Minutes of the last meeting:** The minutes of the 8th May 2017 parish council meeting were signed as a true record.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:** None
7. **Clerks report:** Nothing raised
8. **Comet bus service:** The Comet Bus Service has starting serving Abingdon on a Monday with stops in Fyfield, Appleton and Frilford and the bus will stop on the Marcham Road to access the Abingdon Hospital. The bus stops near the multi-story carpark in Abingdon. The financial position of the Bus Access Group (BUG) will be presented at the next meeting. The bank account for the BUG is now open.
9. **Neighbourhood Plan:** A draft of the Neighbourhood Plan has been circulated to steering group members. The parish council would like to thank Mrs Jane Dymock for all her hard work. The information from the Open Meeting is being collated.
10. **Access to A420:** Mrs Gilkes has been having conversations with the area steward for Oxfordshire County Council (OCC), Ms Laura Hutchins. Mrs Gilkes wrote to OCC in April regarding the idea of having an area for cyclists and pedestrians along Oaksmere. The response received was the road is too narrow. OCC also asked if the village has any money to put towards improving the access route to the A420, which the parish council does not. OCC does not have current funding available for a footpath to be put in place from Oaksmere to the A420s. It was resolved that the clerk will send an email to Cllr Fitzgerald and copy Ms Laura Hutchins (OCC) requesting a site visit and also include the information that MP Nicola Blackwood walked the route last year and commented that it was dangerous.
11. **Village signpost:** Mr Mansfield showed the parish councillors options for a signpost to the sportsfield which will be for the benefit of people coming in to the village from Oaksmere. The options were either a hardwood fingerpost signpost or add a fingerpost to the existing signpost in the village on the corner of Oaksmere. It was agreed to look at the site after the meeting to discuss this further.
12. **Asset of community value listing process:** A letter was received from our former MP Nicola Blackwood with information from the Department for Communities and Local Government outlining the regulations for listing an asset of community value. The clerk was asked to write to the monitoring officer at the Vale of White Horse District Council (VOWH) and include a copy of the letter from MP Nicola Blackwood together with the advice from the government department. This letter should say that the parish council believe that the VOHW DC has misinterpreted the legislation when reviewing the Eight Bells pub, hence having it removed from the community asset list. The reasons given for removing the pub from the list did not appear to follow the relevant criteria in the information from the government’s advice and in the view of the Parish Council, thus defeats the purpose of listing the asset as an asset of community value. It was resolved that the clerk will send an application to relist the Eight Bells Pub as an Asset of Community Value.
13. **Cleaner for the sportsfield pavilion:** A profession cleaner will be visiting the sportsfield tomorrow to give a quote for cleaning the pavilion once a week. It was suggested that a local cleaner should also be considered and asked to quote for the work. The clerk will ask the local cleaner for a quote. Once both quotes have been received it was agreed to accept the lowest hourly rate for a period until the next Leisure and Recreation Meeting. It was recommended to have an event at the sportsfield with a BBQ and a game of rounder’s with the idea that parishioners can clean, paint and put up new curtains to improve the sportsfield pavilion. Further discussions will take place at the next L&R meeting.
14. **Village album:** The website committee thought it would be nice for the village album, which is in a chest in the back of the church, to be on the village website as it is an important record of the village. The committee had a file but it was in the wrong format to upload to the new website. Mr Leon Willis offered to photograph the album and add the photos to a disc. It was resolved that the clerk will obtain a quote to have the village photo album copied into a book format. The book can then be displayed at village events. The village photo album is locked up and the pages are fragile. It was resolved that the clerk will email Mr Willis thanking him for his efforts. Mrs Gilkes suggested offering copies of the village album to the archive at the County Records Office. The clerk will action this when other parish council files are ready to be archived.
15. **Pest control in the village:** The parish council do not have a strategy to control pests in the village. It is not the parish council’s responsibility to deal with pests and parishioners need to hire a pest control firm if they have a pest problem.
16. **Noticeboard in the playground:** it was agreed to allow the playground committee to have 2 keys cut so there are spares.
17. **Planning**

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| **(i)** | **P17/V1480/LB** | Hunters Moon 7 Eaton ABINGDON OX13 5PR | En-suite bathroom floor raised. Rendered masonry garden wall demolished and rebuilt due to poor structural condition.**No objections** |
| **(ii)** | **P17/V1495/LB** | Maytree Cottage 51 Eaton Road Appleton ABINGDON OX13 5JH | Install a wood burning stove in living room of cottage. Remove late 20th century copper hood. No other alterations or changes.**No objections** |

**Planning Decisions:**

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| **(i)** | **P17/V0649/FUL** | 56 Netherton Road Appleton Abingdon OX13 5JZ | Demolition of the existing detached dwelling and outbuildings on site and a replacement scheme of a single detached dwelling with associated detached garage.**Planning permission is granted** |
| **(ii)** | **P17/V0656/FUL** | Tubney Manor Farm Oaksmere Appleton ABINGDON OX13 5PP | Full Planning Application and Listed Building Consent for the conversion of modern barn to residential use (Class C3) in association with existing residential property, provision of single storey link to adjacent barn and associated works.**Planning permission is granted** |
| **(iii)** | **P17/V0898/HH** | Applegate 26 Park Lane Appleton ABINGDON OX13 5JT | To erect a replacement extension to the rear of the property**Planning permission is granted** |

1. **Finance**
* External audit: The accounting statement for 2016/17 was agreed and accepted.
* Financial statement for 2016/2017: A copy of the financial statement was handed out.

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| **Invoices** |
| **389** | **Clerks Salary and expenses** | See attachment**Approved** |
| **390** | **Mark Richards:** Printing costs for the Neighbourhood Plan  | £48.00**Approved** |
| **391** | **Ady Podbery:** Gang mow the sportsfield and strimming carpark and sportsfield area | £234.00**Approved** |
| **392** | **Appleton Community Shop:** Refreshment expenses for meeting and stationary | £102.61**Approved** |
| **393** | **Appleton Parochial Church Committee**: payment in lieu of internal audit | £120.00**Approved** |
| **394** | **Community First Oxfordshire:** Annual membership | £55.00**Approved** |

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| **Income received** |
| May Day fundraiser event | £828.98 |
| Donations for Jubilee Park | £45.00 |
| Donation towards costs of Neighbourhood Plan secretary | £859.88 |

1. **Publications and correspondence**
* Letter of response from the Department for Communities and Local Government regarding asset of community value regulations
1. **Matters for report:**
* The parish council has no concerns with the benches outside the village shop to be moved temporarily.
1. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 10th July 2017 at 7:15 in the village Hall.

***Meeting ended 8:43pm***