**Minutes of Appleton with Eaton Parish Council meeting at the Village Hall,**

**Monday 8th May 2017 at 7.15pm**.

Susan Blomerus – Parish Clerk – 02.05.17

**MINUTES – Annual Council Meeting**

1. **Appointment of Chairman:** Mr Mansfield indicated that he is prepared to stand again as chairman.Mr Tony Sibthorp proposed that Mr Mansfield continue in the role as chairman, Mr John Adams seconded.

Carried unanimously

1. **Appointment of Vice-Chairman:** Mrs Liz Gilkes indicated that she is willing to stand again as vice-chairman.Mr John Adams nominated Mrs Liz Gilkes, and Mr Tony Sibthorp seconded. Carried unanimously.
2. **Review and acceptance of Code of Conduct:** The Code of Conduct was reviewed and accepted.
3. **Review and acceptance of Standing Orders:** The Standing Orders were reviewed and accepted.
4. **Review and agreement of members roles on committees:**

**Employment Committee:** Mrs Gilkes and Mrs AnnaYalci

**L&R Committee:** Dr Mark Richards, Mr John Adams, Mr James Mansfield and Mrs Mary Carey

1. **Agree a Chairman’s allowance:** An allowance of £75 was agreed
2. **Dates of future meetings:** It was agreed that Parish Council Meetings will occur on the second Monday of every month except in August and on a Bank Holiday.

**MINUTES– Monthly meeting**

**Present:** Mr John Adams,MrsSusan Blomerus (Parish Clerk), Mr James Mansfield (Chairman), Dr Mark Richards, Mr Tony Sibthorp, Mrs Anna Yalci

1. **Apologies for Absence:** Mrs Liz Gilkes, Mrs Mary Carey, Cllr Anthony Hayward
2. **Declarations of interest:** None
3. **Public questions and statements:** None
4. **Reports from District and County Councillors:** None
5. **Minutes of the last meeting:** The minutes of the 30th March 2017 parish council extraordinary Meeting, the 10th April 2017 parish council meeting and the 24th April 2017 Planning Meeting were signed as true records.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:** None
7. **Clerks report:** None
8. **Appleton Village Hall:** The Village Hall Committee is looking into applying for a grant to refurbish the village hall kitchen. Part of the application for the grant is to prove support from local users. It was resolved that the parish clerk will write to the village hall committee to confirm that the parish council support the proposed refurbishment of the village hall kitchen. It was resolved that the parish council will donate money to help with the refurbishment and discussed an amount between £2000 - £3500, this will be discussed further when the budget for 2018/19 is being considered.
9. **Neighbourhood Plan:** For information only: Following Mr Mansfield’s meeting with Mr Will Sparling, planning policy officer (Vale of White Horse District Council) and in light of the fact that the Neighbourhood Plan can’t allocate housing in the neighbourhood plan it was suggested that the parish council should have a meeting with Mrs Fiona Mullins to renegotiate the terms of the contract with Community First Oxfordshire.
10. **Comet bus service:** For information only: The Monday comet bus service route will serve Appleton to Abingdon starting in June 2017.
11. **Annual Parish Meeting:** The clerk will send a shout out advertising the Annual Parish Meeting closer to the date of the meeting.
12. **The Plough development:** It was resolved that the clerk will respond to Mr Blackwell’s email.
13. **Request from HAB Housing:** The parish council received an email from HAB Housing requesting to meet with relevant people to discuss what good development on Council Field, Eaton Road might look like for the Appleton Community. The parish council can’t make comments on prospective planning applications and only planning applications that have been submitted to the district council. The land proposed for development is within the greenbelt, and it is the parish council understanding that Greenbelt land can’t be built on. It was resolved that the parish clerk will inform HAB housing of the parish council’s decision and thank them for their email.
14. **Letter from Mr Tim Davis:** The parish council discussed the correspondence received from Mr Davis. It was resolved that the parish council will send a letter of response to Mr Davis. It was resolved that the clerk will pass all correspondence on to the Neighbourhood Plan Steering Group.
15. **Results of speed recording in the village:** Mr Sibthorp collated the results of the speed recording. It was resolved that Mr Sibthorp will produce graphs for Netherton Road and Eaton Road as the speeds recorded were of a concern to the parish council. The speeds recorded in Oaksmere were not of a concern to the parish council. The clerk was asked to publish the results of the speed survey in the Advertiser and on the website. It was suggested that the parish council consider installing LED speed signs. The clerk was asked to ask the parishioners opinion on this in the articles. The parish council will revisit this in July 2017.
16. **Vermin invasion:** It has been reported that there has been an increase in rats in the village. The clerk was asked to put a note in the Advertiser informing property owners to be vigilant and seek advice. The parish council will revisit it next month if it continues to be an issue.
17. **Planning**

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| **(i)** | **P17/V1075/HH** | 8 Netherton Road Appleton ABINGDON OX13 5JX | Proposed two storey side extension.  **No objections** |

**Planning Decisions:**

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| **(i)** | **P17/V0402/HH** | Hunters Moon 7 Road Running Through Eaton Village Eaton  ABINGDON OX13 5PR | Proposed two storey side extension. The proposal is to sensitively remodel and extend the most recent extension of the building without intervening with the existing fabric of the original farmhouse. Our clients would like to convert the garage space to create a new single larger room within the ground floor of the extension to provide a bigger kitchen/dining space, and create a new lean-to garden room to this extension to increase the connection with the garden. These new spaces will give a contrast to the smaller rooms and windows that characterise the listed building, whilst preserving the important heritage aspects of the original house.  **Planning permission granted** |
| **(ii)** | **P17/V0468/HH** | 53A Eaton Road Appleton ABINGDON OX13 5JH | Proposed two storey rear extension  **Planning permission granted** |

1. **Finance**

**External audit:** Section 1 of the Annual Governance Statement 2016/17 was reviewed and completed by the parish council.

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| **Invoices previously approved** | | |
| **383** | **AWBS LTD:** Bulk bag of play grade bark chippings | £59.99 |
| **Invoices** | | |
| **384** | **Clerks Salary and expenses** | See attachment  **Approved** |
| **385** | **Ady Podbery**: Gang mow the whole field on the 30/03/17 | £89.40  **Approved** |
| **386** | **Mr Richard Dick:** Tennis Club Rent | £150.00  **Approved** |
| **387** | **The Play Inspection Company:** Inspection of the playground and Sportsfield | £90.00  **Approved** |

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| **Income received** | | |
| **DD** | **Vale of White Horse District Council:** Precept and CTRS grant | £9360.00 |
| **500058** | SSE: Wayleaves | £13.92 |

1. **Publications and correspondence**

* Email from Vonage: Increase in phone bill monthly charge
* Letter from Nicola Blackwood confirming that that she has written to the Local Government Minister regarding Asset of community Value.

1. **Matters for report:** None
2. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 12th June 2017 at 7:15 in the village Hall.

Meeting closed at 9:16pm