**Members of Appleton with Eaton Parish Council are summoned to a meeting of the Parish Council at the Village Hall, Monday 14th May 2018 at 7.15pm**.

Susan Blomerus – Parish Clerk – 08.05.18

**AGENDA – Annual Council Meeting**

1. **Appointment of Chairman**
2. **Appointment of Vice-Chairman**
3. **Review and acceptance of Code of Conduct**
4. **Review and acceptance of Standing Orders**
5. **Review and agreement of members roles on committees**
6. **Agree a Chairman’s allowance**
7. **Dates of future meetings:** To agree that Parish Council Meetings occur on the second Monday of every month except in August and on a Bank Holiday. Leisure and Recreation Committee meetings to be agreed.

**AGENDA – Monthly meeting**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies for Absence**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Reports from District and County Councillors**
5. **Minutes of the last meetings:** To authorise the signing of the minutes of the 13th January 2018 planning meeting, 9th April 2018 parish council meeting and the 23rd April 2018 planning meeting as true records.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda**
7. **Clerks report**
8. **Neighbourhood Plan:** To approve the draft of the Neighbourhood Plan to be published for the 6 week consultation and agree to pay the second invoice from Community First Oxfordshire
9. **General Data Protection Regulations:** To agree and adopt the draft policies
10. **Asset of Community Value nomination for The Plough pub garden**
11. **The Plough planning application:** To discuss any items brought up but not resolved following the extraordinary meeting.
12. **Section 137 grant for Comet Bus Service:** To agree to donate £300 to the keep the service going

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| **Planning** | | | |
| **(i)** | **P18/V0623/FUL**  Related planning application: P17/V2339/FUL | Land at Netherton Road Appleton Abingdon Oxon OX13 5QW | Removal of condition 3(arboricultural) and Variation of condition 2(approved plans) to move the original site to avoid damage to tree line, for planning permission P17/V2339/FUL. Proposed erection of an L-shaped stable block for non-commercial use. |
| **Planning appeal** | | | |
| **(i)** | **Appeal reference:**  **APP/V3120/W/17/3192126** | 96 Netherton Road Appleton ABINGDON OX13 5LA | Planning application seeking enlargement to 96 Netherton Road (As per householder enlargements already approved under applications P16/V0144/PDH AND P16/V0074/HH) and subsequent subdivision into two self-contained two-bed dwellings (Each with 2 no. Car parking spaces and private amenity space.) |
| **Planning Decisions** | | | |
| **(i)** | **P18/V0577/LB** | Pond Farm Netherton Road Appleton ABINGDON | Part demolition of the internal wall between the existing kitchen and sitting room to create one kitchen/living space. The existing door into the existing sitting room will form the entrance to the kitchen/living space and the existing doorway into the kitchen will be infilled with load bearing block work to be supported by new foundations.  **Planning application has been approved** |
| **(ii)** | **P18/V0324/LDE** | Tacoma Netherton Road Appleton Abingdon | Occupation of dwelling contrary to agricultural workers restriction  **Planning application has been refused** |

1. **Finance:**
   1. To discuss the 2017/2018 accounts
   2. Payments and receipts

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| **Invoices** | | |
| **459** | **Clerks Salary and expenses** | See attachment |
| **460** | **Richard Dick**: Tennis club annual rent | £150.00 |
| **461** | **Gillian Woodley**: Cleaning of the sportsfield pavilion | £20.00 |
| **462** | **Appleton Community Shop**: Stationary | £6.72 |
| **Subject to agreement of agenda items 18/43 and 18/46** | | |
| **463** | **3 Villages Comet Bus Group:** Section 137 donation | £300.00 |
| **464** | **Community First Oxfordshire:** Second invoice | £7305.60 |
| **Income received** | | |
| **DD** | **Vale of White Horse District Council:** Precept | £9620.00 |
| **500065** | **SSE:** Wayleaves | £13.92 |
| **500065** | **Proceeds from Quiz night/May Day Music Event** | £1034.67 |

1. **Publications and correspondence**
2. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
3. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 11th June 2018 at 7:15 in the village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*