**Members of Appleton with Eaton Parish Council**

**are summoned to a meeting of the Parish Council at the Village Hall,**

**Monday 12th March 2018 at 7.15pm**

Susan Blomerus – Parish Clerk – 06.03.18

**AGENDA**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Reports from District and County Councillors**
5. **Minutes of the last meeting:** To authorise the signing of the minutes of the 12th February 2018 parish council meeting as a true record.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda**
7. **Clerks report**
8. **Post box for Eaton:** To discuss the request of installing a post box in Eaton
9. **Bus stop, Eaton:** To discuss the maintenance of the bus stop shelter
10. **Annual parish meeting:** To discuss and agree format of meeting
11. **Section 137 donation to the preschool:** To discuss the request for a donation from the preschool
12. **Planning**

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| **Planning**  |
| **(i)** | **P18/V0359/FUL** | Parklands School Besselsleigh Appleton Oxford | Refurbishment and Conversion of the existing Manor House into 8 apartments. Demolition of all other existing outbuildings and extension to Manor House. Erection of 36 new dwellings comprising 9 apartments within extension to Manor House and 27 houses within the grounds of the site. Retention of the existing site access, plus new associated parking and landscaping. |

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| **Lawful development** |
| **(i)** | **P18/V0324/LDE** | Tacoma Netherton Road Appleton Abingdon OX13 5QW | Occupation of dwelling contrary to agricultural workers restriction. |

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| **Decisions** |
| **(i)** | **P18/V0055/LDE** | Tacoma Netherton Road Appleton ABINGDON | Certificate of Lawfulness for the existing use of land as residential garden.**Application has been approved** |

1. **Finance**

**Payments and receipts**

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| **Invoices** |
| **447** | **Clerks Salary and expenses:** February 2018 | See attachment |
| **448** | **Oxfordshire South and Vale Citizens Advice:** Section 137 donation | £50.00 |
| **449** | **Society of Local Council Clerks:** Annual membership | £100.00 |
| **450** | **OALC:** Annual membership | £183.56 |
| **451** | **MP Security Installations:** For the supply and installation of a new battery to the alarm system | £50.40 |
| **452** | **The Play Inspection Company:** Annual Inspection for playground and sportsfield | £96.00 |
| **454** | **Appleton Community Shop:** stationary | £6.38 |
| **Invoices subject to approval of agenda item17/226** |
| **453** | **Appleton Village Preschool** | £30.28 |
| **Direct Debits** |
| **Castle Water:** Monthly charge for water at the sportsfield pavilion | £29.57 |
| **Southern Electric:** Electricity supply for the sportsfield pavilion | £69.98 |

1. **Publications and correspondence**
2. Letter from Cllr Liz Harvey, councillor for Ledbury North, including Wellington Heath, regarding dispute resolution in Oxfordshire
3. Letter from Appleton Village Preschool requesting a grant for craft costs
4. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
5. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 9th April 2018 at 7:15 in the village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*