

**APPLETON WITH EATON PARISH COUNCIL**

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**Appleton with Eaton Parish Council (AWE PC)**

**Appleton Village Hall**

**Monday 9<sup>th</sup> March 2020 at 7.15pm.**

*Allison Leigh* – Parish Clerk

## **Minutes**

**Present:** Vice Chair Liz Gilkes (LG), Councillors John Adams (JA), Stephen Day (SD), Mary Carey (MC), Nicki Clarke (NC) and Andy Salmon (AS)

**Also present:** Allison Leigh (Clerk)

**19/217: Apologies for Absence:** Chairman Mark Richards (MR), County Councillor Anda Fitzgerald-O'Connor and District Councillor Jerry Avery (JA) (no apologies, but not in attendance).

**19/218: Declarations of interest:** None

**19/219: Public questions and statements:** None

**19/232 Publications and Correspondence:** Part of this item was moved earlier on the agenda to accommodate the OX13 leaders present.

Leaders of OX13 were in attendance having been informed that there was concern regarding a small group of young people in the village. This followed from recent correspondence the Parish Council received regarding anti-social behaviour in the village. The council has also had a report from the Village Hall Committee, reporting other incidents of anti-social behaviour around the village hall and another fire extinguisher being taken from the premises. OX13 leaders indicated that they have contacted all parents from the group, informing them of the incident with the fire extinguisher and asking for any information. OX13 has asked for the person responsible to own up to the incident. OX13 has contacted Oxfordshire Youth to discuss the situation and to take advice and will be inviting the PCSO to come and speak to the group in the future.

The Parish Council thanked OX13 leaders for all they do and are doing to continue to prevent these issues arising.

For other correspondence, see the same agenda item later in the minutes.

**19/220: Reports from District and County Councillors:**

**Vale of White Horse District Council (VoWHDC)**

There was no report.

## **Oxfordshire County Council (OCC)**

There was no report.

**19/221: Minutes from the meeting of the 10th February 2020:** The minutes from the meeting of the 10<sup>th</sup> February 2020 were signed and approved.

**19/222: Matters arising from the previous meeting and not appearing anywhere else on the agenda:** None which weren't in the Clerk's Report.

**19/223: Clerk's report:** The Clerk's Report was noted.

It was noted that there has been no response to AL's e-mail to AH Cornish regarding the opening of the Lock Road during the time Hart's Bridge will be closed. The council asked if any members of the council see a member of AH Cornish that perhaps they could ask in person. LG noted that OCC had indicated the Definitive Map Modification Order which the PC applied for in 2019 should be due for consideration by OCC's during 2020/21.

AL noted that she will draft a letter to the Gardening Club regarding writing a notice for the Advertiser about looking after the local environment with guidance about the cutting of hedges and trees and looking after the green areas including the Conservation area.

AL noted she had met the Chair of the Village Hall Committee regarding a filing cabinet. They identified 2 possible locations. The next step is for the council to review the document list AL has sent and determine what should be kept/shredded. Simultaneously, AL and the council will research second hand fireproof filing cabinets.

**19/224: VE Day Celebrations:** LG reported that she, MR and MC had met with volunteers for VE Day. LG noted that there is no one so far volunteering to take on the whole project at this stage, but there is a meeting on the 16<sup>th</sup> March with all those groups who have shown an interest. There are plans for a village party at the Plough Garden on Saturday 9<sup>th</sup> May. NC will ask the Eight Bells if they are planning to hold an event over the VE Day weekend.

The council resolved to a donation of up to £500 from the Parish Council for VE celebrations. Some suggestions as to the way to use this would include the purchase of commemorative key rings for children aged 11 years and under and for entertainment.

**19/225: War memorial:** The council discussed the possibility of a crossing by the War Memorial per a response to the Neighbourhood Plan, but agreed to put this on the April agenda. The council resolved to have plantings either side of the steps to the memorial. MC will work with a volunteer to arrange this.

**19/226: Jubilee Park sleeper repair:** AL reported that there are damaged sleepers in Jubilee Park. The council resolved to allow the L&R Committee to decide on the repair and costs.

### 19/227: Donations:

- **Church donations:** AL reported she had been advised from OALC noting that no donations should be made to anything church related. NC noted she had found information indicating that there may be a case for making payments for church-related items. There was no definitive resolution on this.
- **PCC Donation request for grass cutting:** The council resolved to make a donation of £700 for 2019/20 for the grass cutting. This will be reviewed again for 2020/21.
- **OX13 Donation Request:** The council resolved to make a donation of £500 to OX13 for 2019/20.
- **Clean Slate:** The council resolved to make a donation of £50 to Clean Slate for 2020/21.

**19/228: Annual Parish Meeting:** The council requested AL to check the hall availability for Thursday the 30<sup>th</sup> April for the Annual Parish Meeting.

### 19/229: Planning applications:

#### New applications

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Response</u>
P20/V0278/HH	22 Badswell Lane Appleton OX13 5JN	Erection of 2m high close boarded fence with double gate	Appleton with Eaton Parish Council has no objections to this planning application.
P20/V0178/HH	Orchard House 42 Netherton Road Appleton Abingdon OX13 5JZ	Partial demolition of a single storey side extension and rear glazed conservatory and addition of a single storey rear extension and internal reorganisation.	Appleton with Eaton Parish Council has no objections to this planning application.
P20/V0320/HH	3 Southby Close Appleton OX13 5LE	Application to vary the materials to be used in permitted development application P19/V2580/PDH which was approved on 28th November 2019. Material to change to a render finish as opposed to a brick finish on the single storey extension. All other dimensions and materials	Appleton with Eaton Parish Council has no objections to this planning application.

		remain the same as the original application.	
P20/V0400/LDE	Tacoma Netherton Road Appleton OX13 5QW	Certificate of Lawful Development to confirm that Planning Permission (Ref: H.851/AR.81/61) was not lawfully implemented within the required time frames and has lapsed. The dwelling that was constructed on the site, was built without planning permission and is now lawful due to the passage of time.	There is no call for comment on this.

### Amendments

<u>Application number</u>	<u>Address</u>	<u>Details</u>
P19/V0774/DIS	Former Parklands School Besselsleigh	Additional contamination information received 18 February 2020.

### Decisions

<u>Application number</u>	<u>Address</u>	<u>Decision</u>
P19/V2958/LB	Barn Cottage 13 Netherton Road Appleton Abingdon OX13 5JX	Granted

### 19/230: Finance Report:

- **Internal Audit:** The council resolved to ask AL to obtain 3 quotes for an internal auditor.
- **Grass cutting quotes:** The council resolved for the L&R Committee to determine the appropriate supplier for the Pavilion and Jubilee Park grass cutting.

### Finance Report

#### *Payments authorised*

<u>Payee</u>	<u>Item</u>	<u>Cheque Number</u>	<u>Amount</u>	<u>Date</u>
Abingdon Stone and Marble	Payment for steps to Appleton War Memorial	615	768.00	9/3/2020
AWBS Ltd	Play bark and sand	616	292.20	9/3/2020
Staff Costs	Staff Costs	617	590.95	31/3/2020
Staff Costs	Staff Costs	619	125.00	9/3/2020

CFO	Membership for 2020/2021	620	55.00	1/4/2020
OSS	Membership for 2020/2021	621	45.00	1/4/2020
OALC	Membership for 2020/2021	622	195.79	1/4/2020
Allison Leigh	Expenses	623	211.77	9/3/2020

**Receipts since the last meeting**

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
OCC	Councillors Priority Fund payment for speed sign	1728.00	6/2/2020
James Mansfield	Arrears for bus rent at sports field	548.28	11/2/2020

*Bank balance as of 29/2/2020: £52,095.95*

*Less Unpresented cheques: £1088.23*

***Reconciled balance as of 29/2/2020: £51007.72***

**19/231: Website and Advertiser articles:** The council asked AL to put the following into the Advertiser for April:

- A plan for VE Day with information about events over the three days.
- A note akin to the Neighbourhood Watch communique regarding looking after vulnerable residents during the Covid-19 pandemic
- If the speed sign arrives by the Advertiser deadline, a notice to say it has arrived.

**19/232: Publications and correspondence:**

- See this same agenda item earlier in the minutes
- It was reported the council received a letter from Yvonne Constance of OCC regarding the A420. The council would like to note that there is a major safety issue with the bus stop coming out of Oaksmere as there is nowhere for the bus coming back from Oxford to pull in on the south side of the dual carriageway and it is a very busy road to cross.

**19/233: Matters for report:** None

**19/234: Date of the next meeting:** The Parish Council confirmed that its meeting will be held on Monday 6th April 2020 at 7:15 in the village Hall.

The meeting was closed at 9:00pm.