

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

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Appleton with Eaton Parish Council (AWE PC)

Conducted Via Zoom

Monday 8th June 2020 at 7.00pm.

Allison Leigh – Parish Clerk

Minutes

Present: Chair Mark Richards (MR), Vice Chair Liz Gilkes (LG), Councillors Mary Carey (MC), Andy Salmon (AS) and Nicki Clarke (NC) and County Councillor Anda Fitzgerald-O'Connor (AFO) and District Councillor Jerry Avery (J. Avery)

Also present: Allison Leigh (Clerk)

20/35: Apologies for Absence: Councillors John Adams (JA) and Stephen Day (SD)

20/36: Declarations of interest: None.

20/37: Public questions and statements: One member of the public was in attendance to listen only.

20/38: Reports from District and County Councillors:

Oxfordshire County Council (OCC)

AFO reported there was a virtual planning meeting on the 1st of June. At that meeting the main item was the expansion of Hatford sand quarry

AFO asked about the speed issue raised at the last meeting. AL reported that she had been in touch with Mark Francis and a meeting is being scheduled. AFO suggested the council contact AFO once the council knows if there is any funding necessary and she will see if there is any assistance that could be provided.

Vale of White Horse District Council (VoWHDC)

J. Avery noted that the Lioncourt development between Fyfield and Kingston Bagpuize would impact traffic in other wards. J. Avery reported that he will write to Highways to give his views that traffic calming measures would help this impact.

J. Avery reported he has £1250 remaining in his Covid-19 fund. He noted that the fund is meant for those suffering hardship arising from the Covid-19 pandemic. He has granted £250 to the Appleton Trust.

J. Avery noted the request from the council for funds for the sportsfield due to loss of income. J. Avery reported that the Covid-19 fund cannot be used for this purpose, but has sent AL a link to another avenue for grant funding for the sportsfield.

20/39: Minutes of the last meeting: The minutes of the Meeting of the 11th May 2020 were approved as a true record and will be signed and returned to AL.

20/40: Matters arising from the previous meeting and not appearing elsewhere on the agenda: None.

20/41: Clerk's report: The Clerk's Report was noted.

20/42: Standing Orders/Protocol for Virtual Meetings: It was discussed whether the council's Standing Orders should be modified or a protocol for virtual meetings should be adopted. The council resolved to adopt the separate Protocol for Virtual Meetings presented with the following changes:

- Add that members of the public should identify themselves either via audio or video
- Add date of review and that it will be reviewed again in 6 months

20/43: Website: The council resolved to proceed with Dark White Digital to create its new website. A working group for the website design will consist of MR, LG, MC and AL.

20/44: Inspections of Sportsfield and Jubilee Park:

- MR reported that inspections of the sportsfield have been taking place, but are not a requirement from an insurance perspective. The insurers require a risk assessment, which has been done. MR has sent this to Roger Gilkes for review. It was also noted that Roger Gilkes does regular inspections of the sportsfield with a checklist. The council resolved to not proceed with paid inspections of the sportsfield.
- The council reviewed the 3 quotes for the inspections of Jubilee Park and resolved to proceed with The Play Inspection Company with the 3 inspections per year – the same number of inspections as previously agreed.

20/45: Donations:

- Oxfordshire Association for the Blind: The council resolved to donate £30 to the Oxfordshire Association for the Blind.
- Marie Curie Emergency Appeal: The council resolved to donate £30 to the Marie Curie Emergency Appeal.

20/46: Planning applications:

New applications

There were no new planning applications.

Decisions

<u>Application number</u>	<u>Address</u>	<u>Decision</u>
P20/V0665/FUL	The Eight Bells Bablock Hythe Road Eaton Oxfordshire OX13 5PR	Granted

20/47: Finance Report:

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Cheque Number</u>	<u>Amount</u>	<u>Date</u>
Staff Costs	Staff Costs	642	569.74	30/6/2020
Allison Leigh	Expenses	643	195.70	8/6/2020
BGG	Mowing of Jubilee Park	644	216.00	8/6/2020
Ady Podbery	Mowing of grass at sportsfield and strimming	645	248.40	8/6/2020
HMRC	PAYE	646	177.83	8/6/2020

Receipts since the last meeting

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Hales NGB	Jubilee Park Fundraising	1147.82	19/5/2020
SSE	Wayleaves	13.92	29/5/2020
Appleton 250 Club	Donation to the Sportsfield	200.00	3/6/2020

Bank balance as of 31/5/2020: £58,078.80

Less Unpresented cheques: £ 1,415.86

***Final Reconciled balance as of 30/4/2020:* £56,662.94**

The council resolved to pay the Information Commissioner data protection fee by direct debit reducing the payment from £40 to £35.

20/48: Website and Advertiser articles: The council discussed the following articles to for the July Advertiser:

- Opening of The Plough on the 4th July – this will be dependent on information taking place after this meeting
- A note about OCC's communication regarding cycleways and footpaths to be cleared and repaired as council anticipates demand surge

The council asked AL to contact Lloyds Tree Services and tell them chippings are not needed at Green Lane at this time.

20/49: Publications and correspondence:

- A letter from South and Vale regarding a deep clean of the village in September was received. Areas noted that needs attention:
 - Badswell Lane to the Plough
 - Road down to the river through Eaton
 - Sweeping pavements due to bird droppings

The council will contact AL with any other areas needing attention.

An e-mail from Barefoot Campsites was received noting that Hart's Bridge is open, but may close again for a short period when repairs are carried out. The e-mail also noted that access through the lock if one is on the Thames Path on the West Oxfordshire side of the river is also now open so the Thames Path is once again open beyond the lock in each direction but the permissive path across the weir bridge remains strictly closed. The e-mail referred to suspected trespassing on this path as well as the campsite, fields behind Jubilee Park and at various places down Green Lane where people are crossing the ditch. The e-mail noted there has also been trespassing around the fields in Besselsleigh and off the footpath in Besselsleigh Wood.

The council noted this e-mail. The council resolved to put information on the website letting people know that Hart's Bridge is now open, but to expect a brief closure for repairs.

20/50: Matters for report:

- AS noted that tiles have fallen from the roof of Appleton Mission. He has spoken to Ken Stallard who is getting quotes and working to fix this quickly as it is a health and safety issue.
- AS reported that the water from Bads Well on Green Lane is overflowing. LG and MC offered to make enquiries about this.
- The council asked AL to thank those who spread chippings down Doctor's Lane and Green Lane.

20/51: Date of the next meeting: The date of the next Parish Council meeting will be the 13th July 2020 at 7:15pm via Zoom.

The meeting closed at 8:30pm