

**APPLETON WITH EATON PARISH COUNCIL**

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**Appleton with Eaton Parish Council (AWE PC)  
Conducted Via Zoom  
Monday 14<sup>th</sup> September 2020 at 7.00pm.**

*Allison Leigh* – Parish Clerk

## **Minutes**

**Present:** Chair Mark Richards (MR), Vice Chair Liz Gilkes (LG), Councillors MC (MC), Andy Salmon (AS), John Adams (JA), Nicki Clarke (NC) and District Councillor J. Avery Avery (J. Avery)

**Also present:** Allison Leigh, Clerk (AL) (joined meeting at agenda item 20/85a)

**20/77: Apologies for Absence:** Councillor Stephen Day (SD) and County Councillor Anda Fitzgerald O'Connor (AFO)

**20/78: Declarations of interest:** None

**20/79: Public questions and statements:** No members of the public were in attendance.

**20/80: Reports from District and County Councillors:**

### **Oxfordshire County Council (OCC)**

There was no report.

### **Vale of White Horse District Council (VoWHDC):**

J. Avery spoke to the Fyfield Land Action Group (FLAG). He raised concerns about the Lioncourt development. The planning application was originally rejected and the amended version is likely to be resubmitted in December. One concern is the re-routing of HGV and commercial vehicles through Frilford Heath and Gozzard's Ford.

The development adjacent to Faringdon has been rejected by VoWHDC.

These potential developments will affect AWE indirectly due to increased traffic volume in the Oxford direction.

There are no further developments regarding Oxford-Cambridge expressway.

The merging of South Oxfordshire District Council and VoWHDC to a unitary authority is ongoing.

J. Avery submitted a letter to AFO and Judith Heathcote about traffic volume concerns.

J. Avery will speak up at future planning meetings concerning these issues.

J. Avery still has COVID support funds of £1000 available.

LG asked about the eligibility of Appleton Village Hall to apply for COVID support funds due to income problems. J. Avery indicated the VH committee could apply for support and that he is willing to accept email enquiry.

MC stated the Comet bus service needed additional funding and J. Avery was happy to receive details to investigate the ability to allocate financial support.

**20/81: Minutes of the last meeting:** The minutes of the Meeting of the 13<sup>th</sup> July 2020, the Extraordinary Meeting of the 5<sup>th</sup> August and the Extraordinary Meeting of the 26<sup>th</sup> August were approved and signed as a true record.

**20/82: Matters arising from the previous meeting and not appearing elsewhere on the agenda:**

LG brought up footpaths: Englands Lane and Lock road.

AL to follow up on completion dates for official opening of footpaths (the provisional date has already been published by OCC).

**20/83: Clerk's report:** There were no comments on the Clerk's Report.

**20/84: Website:** MR updated on progress. The working group is currently waiting for some village groups to respond to call for content. AL will chase up missing content.

MR stated the deadline for compliance to the new Website Accessibility requirements is 23<sup>rd</sup> September. The website can be launched with content as an 'in progress'.

LG will ask villagers for more photos for the website; Alex White and Anna Yalci were suggested.

MC asked the village Facebook page for photos but with little response. It was suggested to contact Tracey Myers and Alvar Swainston.

It was suggested to offer a prize for best photos to encourage submissions.

AL to send a shoutout for photo submission with a prize (bottle of wine?) for best 3 photos.

**20/85: Traffic/speed matters:**

- **To discuss parking on Eaton Road and Badswell Lane during school times:** AS sent video footage to show how parking around the school at drop off period is dangerous, parking on school zigzag lines and also how cars are blocking the lefthand carriageway on the bend opposite Badswell Lane around to Appleton Manor forcing traffic heading from the school to the village hall to use the right hand carriageway and potentially driving into oncoming traffic.

LG reported the Village Hall Committee are happy for parents to park at the village hall during drop off and pick off times.

MR will ask Amy Carnell to inform the parents via the school newsletter.

AS will send the video footage to Amy Carnell.

MC suggested the school engage the children about parking near school and walking rather than driving if the families live within walking distance to send the message to the parents via the children. MR to email Amy Carnell with the idea.

AL will inform OCC Highways about the issue and ask for advice on how dangerous parking can be combatted.

AL will ask the PCSO to observe the parking situation during school peak times and suggest actions to deter dangerous parking.

- **To discuss the accident at Oaksmere in August:** JA discussed the accident at Oaksmere. AL has contacted OCC Highways to address the obstructed signs and faded road markings; AL will ask for new hazardous bend signs and to potentially reinstate bollards.

AL will reiterate this with OCC Highways; Andrew Salmon to provide a picture of the damage from the accident.

- **To have an update on the usage of the speed equipment and the statistics gathered:** Speed equipment stats were reported and showed speeding at Netherton and Eaton ends of the village. JA reported drivers were slowing down in areas where the speed sign was positioned. AS reported that comments at the village shop were positive in regard to the speed sign and villagers were interested in where the sign would be positioned and for how long.

AS will provide stats for reporting in the advertiser. MC noted the effectiveness of the speed sign and suggested the advertiser piece should be concise with a simple message.

SD will collate data from the past 3 months.

JA and MC agreed that the average numbers of drivers over/under the speed limit and highest speeds recorded should be included.

In regards to the original query by residents near Appleton Common, AS reported the average speed at the Netherton Road end of the village near the Nurseries was less than 46mph.

AL will get in contact with OCC highways to inquire about the cost and arrangements for an official speed survey to look towards reducing the speed limit to 40mph.

**Other:** NC reported an increased incidence in speeding through Eaton and highlighted the hazard at the bend close to the Eight Bells Pub. NC has spoken to the AL about signage.

AL will get in contact with OCC Highways about providing signage such as 'farm traffic' or 'concealed entrance' signage. To contact Anda Fitzgerald O'Connor for potential funding.

**20/85a: Plough- Asset of Community Value:** MC reported that the Asset of Community Value (ACV) designation for The Plough Inn expires in December 2020. The VWHDC requires that a new application be submitted to get the Plough listed again as an asset of community value. (This requirement applies to all assets where their current listing expires.) MC also noted that the ACV for the Eight Bells expires in approximately 2 years.

The Parish Council resolved that they wished to apply for all the land edged in red on the plan attached on HM Land Registry title number ON245438/Ordnance survey map reference SP4401SW (see Attachment 1), namely The Plough Inn, its side and rear gardens plus the car park and all the outbuildings, to be listed as an Asset of Community Value with the Vale of the White Horse District Council. The council asked MC to work with LG and AL to put together the application and to consult a member of the Neighbourhood Plan Steering Group. MC will contact VWHDC for details and forms and together with LG and AL and in consultation with a member of the Neighbourhood Plan Steering Group create the application for the clerk to submit.

**20/86: Update on Comet minibus service and request for funding:** MC reported that the Comet bus service restarted at the beginning of August with 2 minibuses running each week, but restricted to 6 people with track and trace measures in place.

The 63 bus service to Oxford also restarted in September. As a result, the Comet bus service is only running on Mondays to Abingdon; there continues to be an appetite for this service from passengers.

The 3 Villages Comet Minibus Group is asking Fyfield PC to join with the Comet group and to contribute to the scheme.

AL reported that Hinton Waldrist may be interested in joining the Monday service but there may not be enough capacity for this.

J. Avery stated he will look into how much VOWH would be able to contribute.

MC requested funding from AWE PC to the sum of £700.

The PC resolved to award a grant of £700 to the Comet service as it is a valuable amenity for the parish.

It was resolved to make the reinstated 63 Bus service more widely known through the village by asking to include a timetable in the advertiser.

AL will ask OCC to replace the bus stop signs or install temporary bus stops.

**20/87: Neighbourhood Plan:** AL reported that the SG was due to meet on the 22<sup>nd</sup> September to review the progress of the documents and next steps.

**20/88: Planning for the Future Consultation:** MR asked the PC to read the document pertaining to the new planning legislation and to make a relevant list of points for agreement/disagreement. This is to be discussed at October meeting with the aim of a PC response to the consultation to be submitted

**20/89: Pre-school:** It was reported that Appleton Preschool has been closed. LG reported concerns that the PC wasn't informed beforehand by the Preschool Committee and didn't approach the PC for help/advice.

It was noted that the PC was aware of the Preschool's financial difficulties. MC noted that the PC was not fully aware of the extent of the financial situation and that a consultation with the PC would have been appropriate.

LG suggested that a message be put out to state that the PC may be available to help struggling village organisations.

AS suggested an Advertiser piece to be submitted to show thanks and gratitude to the preschool for providing a service for families in Appleton over many decades. AS also offered to store Preschool documents for safekeeping.

AS will provide an article for the Advertiser thanking the preschool.

**20/90: War Memorial:** It was reported that the war memorial area needs attention to tidy up the grass and plants; also to remove the Remembrance Day wreaths from last November.

AL will email Roger Mitty about removing wreaths.

AL will ask the Gardening Club if they would like to work on the war memorial area.

**20/91: Planning applications:** To discuss the following planning applications:

**New applications**

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Note</u>
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P20/V1461/LDP	89 Netherton Road Appleton Abingdon OX13 5LA	CERTIFICATE OF LAWFUL DEVELOPMENT FOR: Proposed single storey rear and side extensions, proposed single storey outbuildings in rear garden, proposed front porch	There is no call for comment on this.
20/V1742/DIS	The Eight Bells Bablock Hythe Road Eaton	Discharge of Condition 4 - noise details - of P20/V0665/FUL. Proposed kitchen and WC extension.	The Parish Council did not comment on this discharge of condition.
P20/V1811/FUL,	131 Netherton Road Appleton	Conversion and extension of building to create a dwelling and new access	Appleton with Eaton Parish Council has no objections to this planning application.
P20/V2010/HH	116 Netherton Road Appleton	First floor extension to extend existing bedrooms and provision of en-suite to ground floor bedroom	Appleton with Eaton Parish Council has no objections to this planning application.
P20/V2038/HH	19 Badswell Land Appleton	Infill single storey extension to kitchen/dining room at rear	Appleton with Eaton Parish Council has no objections to this planning application.

### Amendments

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Note</u>
P20/V1022/FULL	Appleton Christmas Barn Eaton Road Appleton	Biodiversity Mitigation Strategy received 18 August 2020	The Parish Council did not comment on this amendment.

### Decisions

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Vale of White Horse Decision</u>
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P20/V1343/FUL	56 Netherton Road Appleton OX13 5JZ	Modifications to planning approval P17/V0649/FUL to allow retention of existing dwellinghouse, No.56, and associated operations	Granted
P20/V1433/LDP	Tacoma Netherton Road Appleton	Certificate of Lawful use for the erection of a new garden building to create garage and workshop space.	Approved

## 20/92: Finance Report:

### *Payments authorised*

<u>Payee</u>	<u>Item</u>	<u>Cheque number</u>	<u>Amount</u>	<u>Date</u>
Staff Costs	Staff Costs	658	519.92	30/9/2020
Allison Leigh	Expenses	659	450.83	14/9/2020
N J Hester	Work on sleepers at Jubilee Park	660	480.00	14/9/2020
BGG	Grass cutting at Jubilee Park	721	72.00	14/9/2020
Ady Podbery	Grass cutting/strimming at the Sportsfield	722	248.40	14/9/2020
Ady Podbery	Re-issue of cheque for invoice 3728 as cheque 645 did not process correctly by his online banking and his bank will now not accept in in the bank	723	248.40	14/9/2020
Castle Water	Water at sportsfield	Direct Debit	15.00	28/7/2020
Wanda Todd	Internal audit of 2019/20 accounts	724	120.00	14/9/2020
Appleton Community Shop	Paper, envelopes, stamps	725	14.72	14/9/2020
Ady Podbery	Grass cutting/strimming at the Sportsfield	726	248.40	14/9/2020
HMRC	PAYE	727	67.60	14/9/2020
The Play Inspection Company Ltd.	Inspection of Jubilee Park	728	114.00	14/9/2020
Came & Company	Insurance renewal	729	1515.13	14/9/2020

### *Receipts since the last meeting*

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
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Doug and Tian Ddavidson	Donation to Jubilee Park	£100	3/8/2020
J. Morris	Donation to Neighbourhood Plan	£756.40	14/8/2020
Mary Carey	Rower sale	£28.83	25/8/2020

*Bank balance as of 31/8/2020:* £ 51,669.33

*Less Unpresented cheques:* £ 248.40

***Final Reconciled balance as of 31/8/2020:*** £ **51,420.93**

**Insurance:** The council resolved to renew the long-term insurance plan.

**Statement of Accounts:** There were no comments on the Statement of Accounts presented.

**Parish Online Renewal:** The council resolved to renew the Parish Online subscription.

**Clerk Salary:** The council resolved to increase the clerk salary and award back pay for 2019/20 per the accountant's calculations according to the NALC pay scales.

**20/93: Website and Advertiser articles:** No articles were mentioned.

**20/94: Publications and correspondence:**

- Salt bins: The council would like AL to ask for the salt bins to be refilled.
- The council had received an e-mail from OCC regarding snow wardens. The council resolved not to appoint a snow warden.
- The council resolved not to comment on West Oxfordshire's Salt Cross Garden Village Draft Area Action Plan (AAP)

**20/95: Matters for report:** LG noted that the dog waste bin has been removed from the Church yard. The volunteer who had been emptying the bin no longer wishes to do this due to misuse. A new volunteer is required as bin is still available. Also the dog waste bin by the War Memorial is damaged.

AL will ask VoWHDC to repair bin.

**20/96: Date of the next meeting:** The date of the next Parish Council meeting was confirmed as the 12<sup>th</sup> October 2020.

The meeting closed at 9:25pm

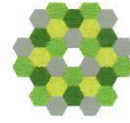




Attachment 1

HM Land Registry  
Current title plan

Title number **ON245438**  
Ordnance Survey map reference **SP4401SW**  
Scale **1:1250 enlarged from 1:2500**  
Administrative area **Oxfordshire : Vale of White Horse**



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This is a copy of the title plan on 28 SEP 2020 at 16:30:25. This copy does not take account of any application made after at time even if still pending in HM Land Registry when this copy was issued.