

**APPLETON WITH EATON PARISH COUNCIL**

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**Appleton with Eaton Parish Council (AWE PC)**

**Conducted Via Zoom**

**Monday 11<sup>th</sup> May 2020 at 7.00pm.**

*Allison Leigh* – Parish Clerk

## **Minutes**

**Present:** Chair Mark Richards (MR), Vice Chair Liz Gilkes (LG), Councillors John Adams (JA), Mary Carey (MC), Andy Salmon (AS), Nicki Clarke (NC) and Stephen Day (SD), County Councillor Anda Fitzgerald-O'Connor (AFO) and District Councillor Jerry Avery (J. Avery)

**Also present:** Allison Leigh (Clerk)

**20/16: Apologies for Absence:** None

**20/17: Declarations of interest:** None

**20/18: Public questions and statements:**

- Alice Parker was in attendance representing the Thames Path Access Group. She reported that the council had sent a Definitive Map Modification Order (DMMO) to Oxfordshire County Council (OCC) regarding the path from Appleton Landing to Northmoor Lock in March 2019. As it has been over a year since the application was submitted, the council can write to the Secretary of State at the Department of Environment Food and Rural Affairs (DEFRA) asking for a Determination Order. She asked if the council would agree to first send a letter to OCC stating that this is the next step and then send a letter to the Secretary of State. The council discussed and resolved a next step in agenda item 20/23.
- Members of the public were in attendance to discuss the speed limit on Netherton Road as the local residents feel the current speed limit raises local road safety issues. They reported that they had put together a proposal to send to Highways to apply to get the speed reduced from the national speed limit. Among the issues they reported were no signs close to Appleton Common indicating a residential area, a blind corner in the area, Netherton Road is used as a cut through from the A415 causing extra traffic volume, and lack of pavement for pedestrians, particularly children and elderly residents. They asked if the PC had had any dealings with Highways on other entrances to the village. MR indicated he is in agreement with their concerns and reported that the council has met with Highways in the past. AFO noted that it is worth continuing to raise these issues with Highways.

The council will discuss in agenda item 20/24, but did indicate they may be happy to present the document from the residents to Highways and set up a meeting with OCC to review the issues. AFO reported there is money available in her Councillor Priority Fund. It was also noted that the council has ordered a mobile speed sign which is due to be delivered.

- Alex Chapel of MiniFeasts was in attendance to discuss planning application P20/V1022/FUL. The council had submitted some questions which were answered. Mr Chapel noted that the nature of the business would be to grow mealworms for human consumption. There would be 2 containers for growing/breeding, 1 for sifting and 1 for freezing, blanching and packing.

He noted the following:

1. There wouldn't be any noise issues.
2. The car park would be used approximately once per week.
3. There are no emissions or smells other than inside of the container holding the mealworms.
4. The issue of where to place the containers was raised and it was reported that the Christmas Barn was chosen as the site to put forward as other land that could be used belongs to Oxford University.
5. The containers are 40ft long, 8'6" tall and 8 feet wide.

The council noted it would discuss its response in agenda item 20/29.

#### **20/19: Reports from District and County Councillors:**

##### **Vale of White Horse District Council (VoWHDC)**

J. Avery reported there are local planning applications that will have a knock-on effect of increased traffic if approved such as Lions Court.

He reported that there is no new information on the Oxford Cambridge Expressway.

He reported he does have monies left in his Covid-19 fund. LG will e-mail him regarding the criteria.

##### **Oxfordshire County Council (OCC)**

AFO reported that recycling plants will be re-opened from 18<sup>th</sup> May 2020.

She reported there is a new Director of Children's Services.

She reported there are many road repairs taking place.

**20/20: Minutes from the meeting of the 6<sup>th</sup> April 2020:** The minutes from the meeting of the 6<sup>th</sup> April 2020 were approved and signed.

**20/21: Matters arising from the previous meeting and not appearing anywhere else on the agenda:** None.

**20/22: Clerk's report:** The Clerk's Report was noted.

**20/23: Thames Path:** The council discussed the content of the letter OCC referenced by Alice Parker in agenda item 20/18. The council unanimously resolved to send the letter to OCC as is and wait to send a letter to the Secretary of State.

AL will contact Alice Parker to confirm this action.

**20/24: Speed on Netherton Road down to Appleton Common:** The council resolved to contact Mark Francis of OCC asking for a site visit to discuss this problem as well as the speed at the other 2 entrances to the village.

**20/25: Website Quotes:** AL reported she had received 2 quotes from the 3 companies invited to tender. The council would like to ensure that the costs includes the carrying over of documents such as minutes, agendas and, if not, to obtain a cost prior to deciding on a supplier. AL will look into this and come back to the council.

**20/26: Thank you to those who opened the woodland for walkers:** The council would like to do a thank you to Julian Morris and Toby Blackwell for opening their woodland to walkers during this Covid-19 pandemic. MC will draft a letter.

**20/27: England's Lane Definitive Map Modification Order:** The council acknowledged the letter from OCC regarding the conclusion on this application of 2012 which was as follows:

"All evidence available to the Council has been considered and evaluated and it is considered that: -

I. There is sufficient evidence to support the application, and

II. That a Definitive Map Modification Order be made pursuant to the provisions of Section 53(2)(b) of the Wildlife and Countryside Act 1981, in consequence of an event specified under s53(3)(c)(i) to add the route as Public Footpath."

The Parish Council resolved to make no additional comments on the conclusion of the application and would like to send a thank you letter to OCC after the period of 28 days from the receipt of the letter of the 29<sup>th</sup> April 2020.

**20/28: Vale of White Horse Local Plan 2041 Call for Sites:** It was noted that AL had received information from the Vale that landowners can put forward sites within the Green Belt. AL reported she had a letter back from the Vale to say that " Green belt boundaries should only be altered where exceptional circumstances are fully evidenced and justified through the preparation of plans".

While it was resolved that there is no need to respond to OCC regarding this call for sites directly, it was noted that the Neighbourhood Plan Steering Group needs to discuss the clarity of the Green Belt considerations in the Neighbourhood Plan.

## 20/29: Planning applications:

### New applications

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>PC Response</u>
P20/V0665/FUL	The Eight Bells Bablock Hythe Road Eaton Oxfordshire OX13 5PR	Proposed kitchen and WC extension	Appleton with Eaton Parish Council supports this planning application. <i>(It was noted there was a comment from a resident on this and the council will inform the resident it notes their response.)</i>
P20/V1032/FUL	Former Parklands School A420 Besselsleigh Oxford	Refurbishment and conversion of the existing Manor House into 8 apartments. Demolition of all other existing outbuildings and extension to Manor House. Erection of 36 new dwellings comprising 9 apartments within extension to Manor House and 27 houses within the grounds of the site. Retention of the existing site access, plus new associated parking and landscaping.	The Parish Council wishes to pass the following comment. If the first five homes are allowed to be occupied before the junction alteration with the A420 are made, this we feel may set a precedent for more applications as the development progresses. So we would request the original planning permission is made to stand, so that no precedents can be set.
P20/V1022/FUL	Appleton Christmas Barn Eaton Road Appleton Abingdon OX13 5JJ	Provision of four adapted shipping containers as agricultural buildings, sited on new hardstanding.	Appleton with Eaton Parish Council supports this planning application.  The Parish Council would ask that if planning permission is granted for this application, then a requirement be placed on the owners that should the containers cease to be used for more than a period of 12 months, then the owner of the land be

			required to remove the containers and surrounding cladding from the site.
P20/V1047/HH	7 Southby Close Appleton	Single storey side extension, single storey rear extension, single storey extension to rear of original garage, new porch and internal alterations	Appleton with Eaton Parish Council supports this planning application.

## 20/30: Finance Report:

### *Payments authorised*

<u>Payee</u>	<u>Item</u>	<u>Cheque Number</u>	<u>Amount</u>	<u>Date</u>
Staff Costs	Staff Costs	636	484.52	31/5/2020
Allison Leigh	Expenses- monthly payments, ink, zoom annual payment	637	208.30	11/5/2020
Appleton Community Shop	Paper, post its, stamps	638	39.19	11/5/2020
Ady Podbery	Mowing of grass at sportsfield and strimming	639	248.40	11/5/2020
Ady Podbery	Re-issue of lost cheque #560 for invoice #3493	640	393.60	11/5/2020
Roger Gilkes	Re-issue of lost cheque #599 for sportsfield signs	641	73.86	11.5.2020

### *Receipts since the last meeting*

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Vale of White Horse District Council	Precept	10,233.00	1/4/2020
ERS Claims Limited	Reimbursement for War Memorial repair	640.00	7/4/2020
Walshaw	Donation to Nick's Run for Jubilee Park fundraising	50.00	29/4/2020
Refund	Cancellation of Cheque #560 for Ady Podbery	393.60	11/5/2020
Refund	Cancellation of cheque #599 for Roger Gilkes	73.86	11/5/2020

Bank balance as of 30/4/2020:

£58,728.19

*Less Unpresented cheques:* £ 2,246.58

**Final Reconciled balance as of 30/4/2020:** £56,481.61

**20/31: Website and Advertiser articles:** It was noted that perhaps something should be placed in the Advertiser regarding VE Day.

**20/32: Publications and correspondence:** None

**20/33: Matters for report:** It was noted that the Standing Orders and/or protocol for virtual meeting should be on the next agenda.

LG will follow up with J. Avery regarding the criteria for his Covid-19 fund.

**20/34: Date of the next meeting:** The next meeting will be held via Zoom on Monday the 8<sup>th</sup> June at 7:00pm.

The meeting closed at 9:20.