

APPLETON WITH EATON PARISH COUNCIL

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Appleton with Eaton Parish Council (AWE PC)

Conducted Via Zoom

Monday 13th July 2020 at 7.00pm.

Allison Leigh – Parish Clerk

Minutes

Present: Chair Mark Richards (MR), Vice Chair Liz Gilkes (LG), Councillors Mary Carey (MC), Andy Salmon (AS), John Adams (JA) and Stephen Day (SD) and County Councillor Anda Fitzgerald-O'Connor (AFO) and District Councillor Jerry Avery (J. Avery)

Also present: Allison Leigh (Clerk)

20/52: Apologies for Absence: Councillor Nicki Clarke

20/53: Declarations of interest: None

20/54: Public questions and statements: A member of the public was present to speak about his planning application (P20/V1343/FUL). He reported that a few years ago an application had been submitted to build a house at 56 Netherton Rd with a requirement for the existing dwelling to be demolished. Planning regulations have since changed and infill is now permitted removing the requirement for demolition. The current planning application is an amended version of that previously submitted and the intention is to retain and renovate the existing dwelling with the aim to sell.

LG asked if he was the owner and he confirmed he is. She also asked about access and he reported that any buyer of the new house would use The Fold for access. The owners of The Fold are happy with this.

AS asked if he planned to live in the newer house and sell the older one which he confirmed is the case.

MR asked if the owner envisages any issues with the planning application which he does not.

The council will discuss this as part of agenda item 20/63.

20/55: Reports from District and County Councillors

Oxfordshire County Council (OCC)

AFO reported that there is a full meeting of the council on the 14h July.

She reported that there is a retrospective planning application for Swanny Brook Farm which doesn't affect Appleton as no lorries come into the village from there.

AFO reported that registration service will be starting again. Also, libraries are beginning to open.

AFO reported that the Active Travel program is in place. She reported that there are temporary bus gates in Oxford. AS noted that there will be 18 months of work on Botley Road so that the timing/placement of the bus gates is problematic. AFO suggested that the council make comments to Yvonne Constance.

Vale of White Horse District Council (VoWHDC)

J. Avery reported that business regarding the Oxford Cambridge Growth Area is on hold. Discussions on the Oxford Cambridge Expressway are also on hold.

J. Avery reported that a merger of South Oxfordshire District Council and Vale of White Horse District Council may not be happening. A Local Government White Paper re possible options for reorganisation of local government is due out in the autumn (fall).

J. Avery touched on the Oxford Strategic Transport forum.

J. Avery noted he had sent a report to AL on road safety in Appleton. AL noted she didn't think she had received it, so J. Avery will re-send it.

J. Avery reported he has £1000 left in his Covid-19 fund, if needed.

20/56: Minutes of the last meeting: The minutes of the Meeting of the 13th July 2020 were acknowledged as a true record. These will be signed and returned to AL.

20/57: Matters arising from the previous meeting and not appearing elsewhere on the agenda: None.

20/58: Clerk's report: The Clerk's Report was noted.

20/59: Thanks to all of those who have been a support (and continue to) during the Covid-19 pandemic: The council resolved to put a full-page thank you in the August Advertiser to all of those who have been a support during the Covid-19 pandemic. Those to be thanked include:

Coronavirus Appleton Besselsleigh Eaton Support Group (CABES), Appleton Community Shop (staff and volunteers), volunteers, coordinators, church, Appleton Trust, Besselsleigh Wood Group, playground and sportsfield.

AL will draft a notice for LG and then the whole council to review.

The council noted that it would like to hold a future, in-person event to thank everyone once it is safe to do so.

20/60: Website: MR reported that the Website Working Group had a meeting with Dark White Digital. Dark White Digital sent a site map for the working group for comments. The working group met, made some edits and have sent this back to Dark White Digital. Dark White Digital will make these edits and get back to us. MR reported that once the site is in a state where it can be viewed by the council, the working group will circulate for comments.

20/61: Speed: AS reported that he has placed the speed equipment at various places around the village, changing location on a weekly basis, and circulated that data from those occasions, which the council is happy to continue to receive.

AS noted that the road with the highest recorded speed was Eaton Road with one vehicle exiting the village at 66 mph.

AS asked if Eaton would like the sign and AL will check with NC.

The council discussed the placement of the sign at Appleton Common. It was agreed the sign would be placed there for about 2 weeks, but wouldn't show the visible speeds so the data could be properly recorded.

AS reported that OCC had delivered some speed signs to the shop which JA will put up at Netherton Road for now.

The council resolved to publish the data in the October edition of the Advertiser and to keep the data in the Advertiser at a high level. More detail will be placed on the website. At this time, the council will also ask for volunteers to assist and look to form a village speed group.

It was reported that with regards to any speed limits changing the council would first obtain speed data. Depending on that data, speed surveys could be discussed and from there speed limits could be reviewed depending on the outcome.

20/62: Jubilee Park and Sportsfield:

- It was reported that Jubilee Park has re-opened. The Friends of Jubilee Park have a meeting on Wednesday the 15th July and will report after that, but no problems have been reported. MR noted that they have a very effective cleaning rota.
- It was reported that cricket has started as of Saturday the 11th July. The first match took place on the 12th July and all went well.
- AL reported that she had received an invoice for a contract for alarm maintenance. She queried this and the alarm company reported that they had a contract in place from 1993. The council resolved for AL to check with the insurers as to whether and annual maintenance contract is needed based on the policy. If so, AL will get 3 quotes for this.

- MC asked if the L&R Committee was planning on meeting now that the playground and sportsfield are open. It was agreed that the L&R Committee will begin to meet again as of September 2020.

20/63: Planning applications:

New applications

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Note</u>
P20/V1346/DIS	Orchard House 42 Netherton Road Appleton	Discharge of Condition 4 (Arboricultural Method Statement) of planning application P20/V0178/HH. Partial demolition of a single storey side extension and rear glazed conservatory and addition of a single storey rear extension and internal reorganisation.	There is no call for comment on this planning application.
P20/V1343/FUL	56 Netherton Road Appleton	Modifications to planning approval P17/V0649/FUL to allow retention of existing dwellinghouse, No.56, and associated operations	The council has no objections to this planning application.
P20/V1433/LDP	Tacoma Netherton Road Appleton	Certificate of Lawful use for the erection of a new garden building to create garage and workshop space.	There is no call for comment on this planning application.
P20/V1377/PDH	Rosehill Netherton Road Appleton	A flat roof extension will be added, it will extend 6 meters from the rear of the property and will cover the full width of the property, an old smaller extension will be removed to make way for one continuous extension at a lower height. The extension will then be rendered in off white to match the existing render on the house. It will have 2 sliding doors facing the rear garden, the extension height will only be 2.9 meters, there is a	The council has no objections to this planning application.

		walled garden to the rear which has already has a height of 2 meters so reducing visual impact from the side elevations. The extension will provide a combined kitchen and living area. Extension extend beyond rear wall - 6.00 Height - 2.90 Height eaves - 2.90	
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Decisions

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Vale of White Horse Decision</u>
P20/V1047/HH	7 Southby Close Appleton	Single storey side extension, single storey rear extension, single storey extension to rear of original garage, new porch and internal alterations	Permission granted.

20/64: Finance Report:

Payments authorised

Elan City Ltd	Speed equipment	647	2090.90	13/7/2020
Appleton Village Hall	Donation	648	1000.00	13/7/2020
Staff Costs	Staff Costs July	649	579.54	31/7/2020
Allison Leigh	Expenses	650	210.83	13/7/2020
Oxfordshire Association for the Blind (OAB)	Donation	651	30.00	13/7/2020
Marie Curie	Donation	652	30.00	13/7/2020
SSE	Electricity at Pavilion	Direct Debit	107.00	14/6/2020
Andy Salmon	Expenses – Lock and clips for speed sign	653	26.70	13/7/2020
Appleton Village Shop	Batteries for mouse and condolence card	654	5.28	13/7/2020
BGG	Mowing of Jubilee Park	655	72.00	13/7/2020
Ady Podbery	Mowing of sportsfield: 12/6 and 25/6/2020	656	152.00	13/7/2020
Staff Costs	Staff Costs August	657	519.92	31/8/2020

Receipts since the last meeting

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
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Appleton 250 Club	Donation to sportsfield	200.00	3/6/2020
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<i>Bank balance as of 30/6/2020:</i>	£	55,596.67
<i>Less Unpresented cheques:</i>	£	248.40
<i>Final Reconciled balance as of 30/6/2020:</i>	£	55,348.27

Audit:

- **Internal auditor report:** The council reviewed and acknowledged the Internal Audit Report for 2019/20
- **Annual Governance Statement 2019 2020:** The council reviewed and approved the Annual Governance Statement 2019 2020. The Chairman will sign this along with AL.
- **Accounting Statements 2019 2020:** The council reviewed and approved the Accounting Statements 2019 2020. The Chairman will sign along with AL.
- AL confirmed she will post the Notice of Public Rights 2019 2020 upon receiving the Annual Governance Statement and Accounting Statements from MR
- The council reviewed and agreed the variances and reserves for the 2019 2020 audit.

20/65: Website and Advertiser articles: In addition to the Covid-19 thank you discussed in item 20/59, the council would like AL to see if there is an update on the Englands Lane footpath which could be put in the Advertiser. The council would like to put a note in the Advertiser letting people know that Harts Bridge is now open.

20/66: Publications and correspondence: AL reported she had had an e-mail about drones on Badswell Lane. The council asked AL to inform the resident that they should report any worries on this to the Thames Valley police.

20/67: Matters for report: None.

20/68: Date of the next meeting: The date of the next Parish Council meeting was confirmed as the 14th September 2020.

The meeting closed at 8:30pm